



Child Care Tracking Worksheet

PRINTABLE VERSION

How to Use

Print out this document. Gather your enrollment data for every child at your center and split them into the following groups by their age now.

- Birth to 3 months
- 4 months to 5 months
- 6 months to 11 months
- 12 months to 18 months
- 19 months to 47 months
- 48 months (4 years) to 60 months (5 years)

There is a page for each age group, labeled at top right of the page. For each child in the age group, write their name, mark any exemption status, and then (if no exemption exists) make a check or X through that child's current status for each vaccine.

Example: An up-to-date 0-3 month old child with no exemptions would be entered like this.

Name	Exempt	Hep B		Rotavirus		DTaP		Hib		PCV13		IPV	
	Medical (M), Ethical (E), or Religious (R)	1 dose (meets req)	No doses	1 dose (meets req)	No doses	1 dose (meets req)	No doses	1 dose (meets req)	No doses	1 dose (meets req)	No doses	1 dose (meets req)	No doses
John Doe		X		X		X		X		X		X	

If a child has an exemption for all vaccines, write the letter of the exemption type in the "Exempt" box and do not fill in any of the vaccine boxes.

If a child has an exemption but has received some vaccines, write the letter of the exemption type and fill in any applicable boxes.

Once you are finished with the page, count up the number of checks in each category. Make sure none of the totals are higher than the number of kids in the age group.

If you run out of space, print more than one copy of this document or consider using the electronic Excel version that was sent via email.



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Birth-3 months

[illegible]



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4-5 months

Total Enrolled 4-5 months: _____

[illegible]



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6-11 months

Total Enrolled 6-11 months: _____

[illegible]



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Total Enrolled 12-18 months: _____

[illegible]



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19-47 months

Total Enrolled 19-47 months: _____

[illegible]



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48-60 months (4-5 years)

Total Enrolled 48-60 months: _____

[illegible]