

## Foreign Degree Evaluation

### Reimbursement Form for Providers

Complete and submit this form with attachments to [pakeyvoucherprogram@pakeys.org](mailto:pakeyvoucherprogram@pakeys.org).

Reimbursement stipends will cover any transcripts that were processed through an approved evaluation service. For a list of services, please see page 2 of this document.

Providers, directors, owners/administration must complete this form on behalf of their program/organization. The following attachments must be included:

1. Receipt from a transcript evaluation service;
2. Career Pathways certificate for each staff person who received an evaluation;
3. Completed W-9 form from your organization.

\*Please note, stipends will cover up to \$150.00 per evaluation per individual.

Name and Address of Program:	Date:
Name:	What evaluation service did you use:
Address:	
City/town/zip code:	

\*Evaluation service must be a member of the National Association of Credential Evaluation Services (NACES) or the Association of International Credential Evaluators (AICE). For a full member list of evaluation services please visit: [www.naces.org/members](http://www.naces.org/members) or [www.aice-eval.org/members](http://www.aice-eval.org/members)

Staff Name	Career Pathways Level	Cost of Evaluation: (stipend will cover up to \$150.00 per evaluation)
Total amount of request:		

Please initial that you have included required documents for the reimbursement.

Checklist of items that must be included in the Reimbursement application:

- Receipt from transcript evaluation service
- Career Pathway Level certificate for each staff person
- Completed W-9 form for your organization

By signing below, I attest that the above listed staff work at the named location.

\_\_\_\_\_ date: \_\_\_\_\_

Please allow for up to 60 days to process and mail stipend check. In the event that there are missing documents, you will receive a follow up e-mail describing what is needed to process the stipend.

To process reimbursement forms, the evaluator must be a member of the National Association of Credential Evaluation Services (NACES) or the Association of International Credential Evaluators (AICE.)

The membership from both NACES and AICE are listed below. Links to vender websites and applications can be found on [www.naces.org/members](http://www.naces.org/members) or [www.aice-eval.org/members](http://www.aice-eval.org/members).

**Members of NACES:**

A2Z Evaluations, LLC  
Academic Evaluation Services, Inc.  
Center for Applied Research, Evaluation and Education, Inc.  
Educational Credential Evaluators, Inc.  
Educational Perspectives, nfp  
Educational Records Evaluation Service, Inc.  
Evaluation Service, Inc.  
Foreign Academic Credential Service, Inc.  
Foundation for International Services, Inc.  
Global Credential Evaluators, Inc.  
Global Services Associates, Inc.  
International Academic Credential Evaluators, Inc.  
International Consultants of Delaware, Inc.  
International Education Evaluations, Inc.  
International Education Research Foundation, Inc.  
Josef Silny and Associates, Inc. International Education Consultants  
SpanTran: The Evaluation Company  
Transcript Research  
World Education Services, Inc.

**AICE's Endorsed Members:**

Academic Credentials Evaluation Institute, Inc.  
American Education Research Corporation Foreign Credential Evaluations, Inc.  
Foreign Credentials Service of America  
Globe Language Services, Inc.  
InCred  
International Evaluation Services  
Scholaro (formerly Foreign Credits, Inc.)  
SDR Educational Consultants  
Ucredo