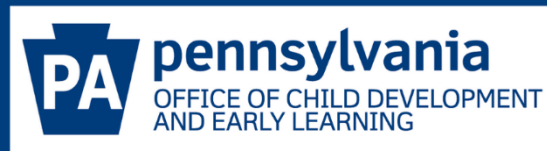


# ANNOUNCEMENT

## ELRC 22-09



Pennsylvania Office of Child Development and Early Learning  
Bureau of Early Learning Policy and Professional Development

**Issue Date:** December 22, 2022

**Effective Date:** January 1, 2023

**End Date:** N/A

**Subject:** Registration Fees for Department of Human Services (DHS)  
Certified Child Care Providers Participating in Child Care Works  
(CCW)

**To:** All DHS Certified Child Care Providers; Relative Providers; In-Home Providers; Early Learning Resource Centers (ELRCs); and The Office of Child Development and Early Learning (OCDEL) Early Learning Resource Center Program Representatives

**From:** Shante' Brown  
Acting Deputy Secretary, Office of Child Development & Early Learning

A handwritten signature in black ink that reads 'Shante' A. Brown'.

## PURPOSE

To announce that a registration fee will be paid to Department of Human Services (DHS) certified child care providers for Child Care Works (CCW) children who are newly enrolled effective **January 1, 2023, or after**.

## BACKGROUND

The Child Care Development Block Grant (CCDGB), at *42 U.S.C. section 9858c(c)(2)(G)*, and its regulation at *45 C.F.R. sections 98.45(l)(3)(ii)* states the Lead Agency shall demonstrate that it has established payment practices applicable to all Child Care Development Fund (CCDF) child care providers that reflect generally-accepted payment practices of child care providers that serve children who do not receive CCDF subsidies, which must include paying for reasonable mandatory registration fees that the provider charges to private-paying parents.

## DISCUSSION

Effective **January 1, 2023**, Early Learning Resource Centers (ELRCs) will begin paying a registration fee to DHS certified child care providers for all CCW newly enrolled

children. The registration fee will automatically be added to the provider invoice for the service period in which the enrollment was effective, regardless of whether the provider charges a registration fee.

### **Registration Fee Amounts for each CCW Newly Enrolled Child:**

- Child Care Centers (CC) - \$75
- Group Child Care Homes (GCCHs) - \$50
- Family Child Care Homes (FCCHs) - \$50

In order to comply with equal access and the CCDGB, at *42 U.S.C. section 9858c(c)(2)(G)*, and *regulation 45 C.F.R. sections 98.45(l)(3)(ii)*, effective January 1, 2023, providers cannot charge CCW families registration fees or the difference between what the ELRC pays for a registration fee and what the provider charges private pay families for a registration fee. **Charging CCW families a registration fee could result in termination of the provider agreement.**

### **NEXT STEPS**

1. Review and share this information with appropriate staff.
2. Direct any question to your ELRC.