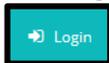


HOW TO APPLY FOR THE ARPA STABILIZATION GRANT

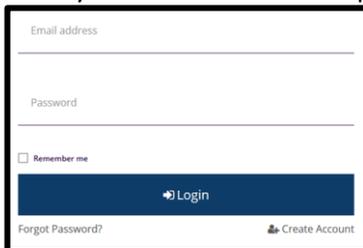
NOTE: To apply for the American Rescue Plan Act (ARPA) Stabilization Grant, you will need to have a registered organization within the PD Registry. To find a tipsheet on how to claim an unregistered organization, [visit the Pennsylvania Key website \(bit.ly/31QNvNB\)](https://bit.ly/31QNvNB).

1. Go to www.papdregistry.org.

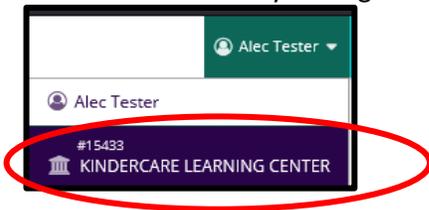
2. Click **Login** in the top right corner.



3. Enter your email address and password, then click **Login**.

A login form with two input fields: "Email address" and "Password". Below the fields is a checkbox labeled "Remember me". At the bottom is a blue "Login" button. Links for "Forgot Password?" and "Create Account" are at the bottom.

4. Click on the name of your organization from the top right-hand corner drop-down menu.



5. Within your organization's profile, select the **Keystone STARS/Grants** tab.



6. Click **Quality Overview**.



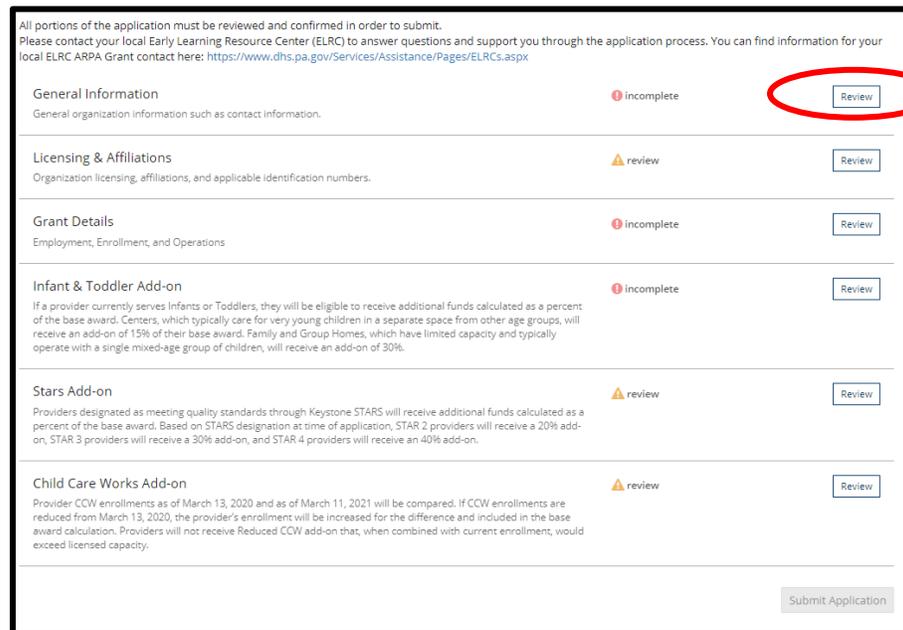
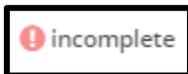
7. Click **Applications**.



8. Click **Apply** next to the American Rescue Plan (ARPA) Child Care Stabilization Grant.



9. You will need to click **Review** next to each section of the Grant that is marked as either incomplete or review.



10. Once all sections have been reviewed, you will be able to click **Submit Application**.

All portions of the application must be reviewed and confirmed in order to submit. Please contact your local Early Learning Resource Center (ELRC) to answer questions and support you through the application process. You can find information for your local ELRC ARPA Grant contact here: <https://www.dhs.pa.gov/Services/Assistance/Pages/ELRCs.aspx>

General Information General organization information such as contact information.	<input checked="" type="checkbox"/> confirmed	Review
Licensing & Affiliations Organization licensing, affiliations, and applicable identification numbers.	<input checked="" type="checkbox"/> confirmed	Review
Grant Details Employment, Enrollment, and Operators	<input checked="" type="checkbox"/> confirmed	Review
Infant & Toddler Add-on If a provider currently serves Infants or Toddlers, they will be eligible to receive additional funds calculated as a percent of the base award. Centers, which typically care for very young children in a separate space from other age groups, will receive an addition of 15% of their base award. Family and Group Homes, which have limited capacity and typically operate with a single mixed-age group of children, will receive an addition of 30%.	<input checked="" type="checkbox"/> confirmed	Review
Stars Add-on Providers designated as meeting quality standards through Keystone STARS will receive additional funds calculated as a percent of the base award. Based on STARS designation at time of application, STAR 3 providers will receive a 20% add-on, STAR 3 providers will receive a 30% add-on, and STAR 4 providers will receive an 40% add-on.	<input checked="" type="checkbox"/> confirmed	Review
Child Care Works Add-on Provider CCW enrollments as of March 13, 2020 and as of March 11, 2021 will be compared. If CCW enrollments are reduced from March 13, 2020, the provider's enrollment will be increased for the difference and included in the base award calculation. Providers will not receive Reduced CCW add-on that, when combined with current enrollment, would exceed licensed capacity.	<input checked="" type="checkbox"/> confirmed	Review

[Submit Application](#)

11. Once you have reviewed the terms and conditions, choose **I Agree** and click **Continue**.

Terms and Conditions

Attestation for American Rescue Plan Act (ARPA) Child Care Stabilization Grants

If you are an eligible provider interested in applying for an ARPA stabilization grant, please read, sign, and submit the following attestation. Questions and clarifications about the attestation can be directed to your local ELRC. Each ELRC's contact information can be found by selecting the following hyperlink:

By submitting this form, I attest to and will comply with the following:

1. My facility is open and operating on a regular certificate of compliance or provisional certificate of compliance and available to provide child care services, OR my facility is temporarily closed due to the COVID-19 public health emergency but plans to reopen by September 30th and follows protocols outlined in Announcement C20-13.
2. My facility was issued a regular certificate of compliance or a provisional certificate of compliance by OCDEL's Bureau of Certification Services on or before March 11, 2021.
3. My facility will meet all child care facility regulations based on my facility type, defined in the Pennsylvania Code (§3270 Child Care Centers, §3280 Group Child Day Care Homes, and §3290 Family Child Care Homes), which are enforced by OCDEL's Bureau of Certification Services.
4. My facility, when open and operating and available to provide child care, will implement policies in line with:

I agree to the attestation for the American Rescue Plan Act (ARPA) Child Care Stabilization Grants.

I do not agree to the attestation for the American Rescue Plan Act (ARPA) Child Care Stabilization Grants. By not agreeing, I am canceling my application.

[Continue](#)

12. Be sure you are ready to submit the application and click Yes.

?

Submit Application?

Once submitted, the application will no longer be available.

13. You will receive a confirmation that your application has been successfully submitted.

✓

Application Submitted

Your ARPA Grant application has been successfully submitted.

You will be notified once your application has been reviewed.

[OK](#)