



Business Administration Scale (BAS)

What is BAS?

BAS is used to collect information about the quality of business and professional practices in family child care settings. It helps a program take a deeper look into the following:

- Qualifications and Professional Development
- Income and Benefits
- Work Environment
- Fiscal Management
- Recordkeeping
- Risk Management
- Provider-Parent Communication
- Community Resources
- Marketing and Public Relations
- Provider as Employer

The BAS can be used for self-assessment or utilized with a Quality Coach. BAS assessments may include a tour of the family child care space, an interview with the provider, and a review of the documentation required to rate some BAS indicators.

Which program(s) could use BAS?

The BAS is appropriate for family child care programs.

How does BAS support Continuous Quality Improvement (CQI)?

Family child care providers can gain valuable information about their business and professional practices. The feedback can be used to increase the quality of the program.

Additional Information/Training

Additional information on the BAS is available from the McCormick Center for Early Childhood Leadership.

<http://mccormickcenter.nl.edu/program-evaluation/business-administration-scale-bas/>