

PQAS Application Requirements

Below are the requirements for PQAS Approval. When renewing, follow the PQAS type you are currently approved for.

Please note, you will see a fee of \$70 for the application. **This fee is to be paid ONLY by Professional Development Instructors** (except when renewing) for the peer review of your module. The fee will be waived for all other applications when it is processed.

Director Instructor

- Online application
- Certificate of proof for Director Instructor modules requested
- Transcripts
- Two (2) reference letters dated within 6 months
- ¹ Linking Standards, Curriculum Framework & Assessment Course
- ¹ Core Knowledge Competencies and Big Ideas Framework Course
- ¹ Engaging Adult Learners Course
- DO NOT SUBMIT PAYMENT

Faculty Instructor

- Online application
- Curriculum Vitae
- Documentation of 4 courses taught within 2 years
- DO NOT SUBMIT PAYMENT

Professional Development Instructor

- Online application
- Transcripts
- Curriculum Vitae or Resume
- ² Core Knowledge Competency Support document
- Two (2) reference letters dated within 6 months
- ¹ Linking Standards, Curriculum Framework & Assessment Course
- ¹ Core Knowledge Competencies and Big Ideas Framework Course
- ¹ Engaging Adult Learners Course
- ² Professional Development Module
- Fee of \$70.00

¹ Course Location: To locate the course, go to www.papdregistry.org, log in, click on Find Trainings, then click Training Calendar to search for the course.

² Location: www.pakeys.org > Professional Development > PQAS > Applications > Required Documents for Individual Applications.

Standardized Professional Development Instructor

- Online application
- Transcripts
- Two (2) reference letters dated within 6 months
- ¹ Linking Standards, Curriculum Framework & Assessment Course (*not required for Pediatric First Aid/CPR*)
- ¹ Core Knowledge Competencies and Big Ideas Framework Course (*not required for Pediatric First Aid/CPR*)
- ¹ Engaging Adult Learners Course (*not required for Pediatric First Aid/CPR*)
- Additional Supporting Documentation: Provide verification for the course you are requesting permission to instruct on. If requesting Pediatric First Aid/CPR, attach your Instructor Card.
- DO NOT SUBMIT PAYMENT

Renewal

- When renewing your current PQAS type, select the correct category within the application. If renewing as a Professional Development Instructor, do not submit the *Professional Development Module* or \$70.00 fee.

¹ Course Location: To locate the course, go to www.papdregistry.org, log in, click on Find Trainings, then click Training Calendar to search for the course.

² Location: www.pakeys.org > Professional Development > PQAS > Applications > Required Documents for Individual Applications.