



Pennsylvania Pre-K Counts Request for Applications (RFA) Guidance

FY 2018-2019



Commonwealth of Pennsylvania

Tom Wolf, Governor

Department of Education

Pedro A. Rivera, Secretary

Office of Child Development and Early Learning

Suzann Morris, Deputy Secretary

Bureau of Early Learning Services

Rebecca C. Mercatoris, Director

Division of Standards and Professional Development

Deborah C. Wise, Chief

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Voice Telephone: (717) 787-4417, Fax: (717) 783-9348

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Pennsylvania Department of Education
School Services Unit Director
333 Market Street, 5th Floor, Harrisburg, PA 17126-0333
Voice Telephone: (717) 783-3750, Fax: (717) 783-6802

If you have any questions about this publication or for additional copies, contact:

Pennsylvania Department of Education
Office of Child Development and Early Learning
333 Market Street, 6th Floor, Harrisburg, PA 17126-0333
Voice: (717)787-7489, Fax: (717) 787-1529
www.education.pa.gov
All Media Requests/Inquiries: Contact the Office of Press & Communications at (717) 783-9802

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INTRODUCTION

Pennsylvania's future depends on providing every child with a world-class education and the skills to succeed in the global economy of the 21st century. In order to rebuild the middle class and reestablish Pennsylvania as an economic leader, the quality of education the commonwealth's children receive can no longer be dictated by the ZIP code where they live.

All Pennsylvania students should have access to a high-quality education from early childhood through postsecondary. To fulfill this promise, the state must start by recognizing that resources, results, and responsibility go hand-in-hand; the success of our schools relies on adequate and equitable public investment, accompanied by strong and fair accountability. The Pennsylvania Pre-K Counts grant program operates on a five year cycle of continuation. Every five years the Pennsylvania Department of Education (PDE) issues a full, competitive rebid Request for Application (RFA) to evaluate equitable distribution of funding. In addition, Governor Wolf's proposed budget makes new investments in Pennsylvania Pre-K Counts (\$30 million). With this expansion funding, the state will be able to increase the number of children served in high-quality pre-kindergarten.

PDE is issuing this RFA now in order to support providers in preparing to serve children and to assist in being ready for enrollment by September. We recognize that providers need to conduct outreach to families; recruit, hire and train staff; and do all of the planning necessary to successfully implement the program pending approval of funding.

BACKGROUND AND HISTORY OF PENNSYLVANIA PRE-K COUNTS

Pennsylvania is committed to ensuring that all children begin school ready to learn and succeed in their schooling careers, as lifelong learners, and productive citizens. Research confirms what most parents already know: all children can tap into their innate potential to learn when they receive high-quality instruction that takes into consideration what is known about brain development and how young children learn. Early childhood education is a proven strategy that ensures a child's readiness for school and school success.

Pennsylvania Pre-K Counts was enacted into law by Act 45 of 2007 (and amended in 2008 and 2010). Its purpose is to expand the number of children who have the opportunity to experience a pre-kindergarten program of high quality. The standards for the program ensure a high return on the investment made in preparing young children for school and will help close the achievement gap. Early education through Pennsylvania Pre-K Counts can open the doors of opportunity for every child to do well in school, in the workforce, and in life.

These guidelines and application process apply to a competitive opportunity to disperse funding to select eligible grantees for a five year grant period beginning in FY 2018-19.

All FY 2017-18 Pennsylvania Pre-K Counts grantees wishing to serve children in FY 2018-2019 MUST submit an application as part of this competitive rebid process. In addition, applications from those seeking to become new Pennsylvania Pre-K Counts grantees will be reviewed.

APPLICATION PROCESS

The Project Officer for this competitive RFA process is:

Deborah C. Wise, M.Ed.
Chief, Division of Standards and Professional Development
Bureau of Early Learning Services
Office of Child Development and Early Learning
Pennsylvania Department of Education

All questions regarding this competitive RFA process should be directed to the Project Officer only, by sending an email to RA-PAPreKCounts@pa.gov.

In order to provide consistent messaging and an equitable application process, ONLY questions collected during bidder's conferences, and sent to RA-PAPreKCounts@pa.gov, will be addressed. Questions and responses not already covered in either [Pennsylvania Pre-K Counts Statute, Regulations, and Guidance](#), or within the Application Guidance document, will be included in an on-going Frequently Asked Questions document posted at [PKC How to Apply](#).

Pennsylvania Pre-K Counts Statute, Regulations, and Guidance

Any applicant should thoroughly review [Pennsylvania Pre-K Counts Statute, Regulations, and Guidance](#) prior to submission of a letter of intent to apply to ensure an understanding of the program requirements and expectations of compliance if an application is successful. The application review process will include evaluation of the extent to which the applicant demonstrates knowledge and understanding of the Pennsylvania Pre-K Counts Statute and Regulations.

Required Letter of Intent

Because of the need to establish access to eGrants procurement system, eligible organizations must submit a completed [Letter of Intent](#) to apply for funds. The template posted at [PKC How to Apply](#) must be used. The [Letter of Intent](#) represents intent to apply for Pennsylvania Pre-K Counts funding and includes the legal name of the eligible agency who will apply, the AUN associated with the applying legal entity, preliminary information about requested funding, program model, provider type, and area to be served. Except for the legal entity and AUN, information submitted in the Letter of Intent may be modified in the final eGrants application.

Programs interested in applying must submit a fully completed [Letter of Intent](#) by 3 pm on March 30, 2018 to RA-PAPreKCounts@pa.gov. Programs who do not submit a timely Letter of Intent will not be able to apply in the eGrants system. Late submissions will not be accepted. Those agencies submitting a fully complete [Letter of Intent](#) by the due date will be notified when the Pennsylvania Pre-K Counts application is open in eGrants.

*Administrative Unit Number (AUN)

Pennsylvania Pre-K Counts applicants will need to supply a valid AUN number within the REQUIRED Letter of Intent. ***A Letter of Intent without a valid AUN, matching the legal name of the applying entity will not be accepted.*** To verify your AUN number or to check to see if you have one assigned to your agency, visit [EDNA](#). If you are an Intermediate Unit, select Search for Intermediate Units. If you are not an Intermediate Unit, select Advanced Search and search for your agency.

Applicants that are not already licensed by PDE, and therefore do not have an AUN number, should contact Brian Bell (bribell@pa.gov, (717) 346-0038) at the Office of Child Development and Early Learning.

Pre-application Recorded Webinar

An asynchronous pre-application webinar will be posted at [PKC How to Apply](#) after February 26, 2018 to assist interested applicants in the completion of the application. The webinar will include information on the application process and program requirements.

Bidder's Conferences

Face-to-face bidder's conferences will be held regionally. All interested parties are strongly encouraged to attend one face-to-face bidder's conference. The bidder's conference will provide the necessary information to assist interested applicants in completion of the application process. The bidder's conferences will include the opportunity to ask questions regarding the application process, and program requirements. Any response provided will not become "official" until addressed in writing. In addition to questions submitted during the bidder's conferences, questions may be sent to RA-PAPreKCounts@pa.gov until 3 pm on April 27, 2018. Official written responses to questions submitted by the due date will be posted to [PKC How to Apply](#). Applicants should not submit questions regarding this application through any other means.

Registration is required. For a listing of available dates and locations, and to register, visit [PKC How to Apply](#). Attendees are encouraged to register early and consider carpooling, as space is limited at all locations.

Application Deadline and Submission Information

The Pennsylvania eGrants system will be the only method for submitting an application for the Pennsylvania Pre-K Counts RFA process. Staff from OCDEL will manage the application process through the eGrants system. Applicants will be notified of award or non-award within the eGrants system. All successful applicants will be directed through the contracting process which will occur outside the eGrants system, once funding decisions are finalized.

All applications must be submitted by Friday, May 11, 2018 at 3 PM

Applications submitted after this date and time will not be accepted or reviewed.

The Pennsylvania Pre-K Counts application can be accessed at [EGrants](#).

Specific instructions on the use of eGrants can be accessed at [EGrants](#).

Please refer to the training slides provided in Appendix C of this document for specific directions and considerations for use of the eGrants system.

Applicants must click the FINAL “Complete Step” **button twice** within the eGrants system before the application is considered submitted for review.

The first click will provide a read-only version of the application for review before final submission. Applicants are encouraged to FULLY review the full application prior to finalizing the submission process.

The second click should occur AFTER the applicant is satisfied with the application. Once submitted, the application status will change to “**submitted for peer review.**” This is the only notification the applicant will receive that the submission process has been completed.

SCOPE AND USE OF FUNDS

Please note that funding is contingent upon approval by the Pennsylvania General Assembly.

Eligible applicants may apply for the level of funding necessary to support the scope of project activities that are supported by relevant, and credible data, are cost effective, and relate to the goals of this initiative. Applicants are encouraged to consider this information as guidance in the development of their initiative. Applicants are advised to determine their funding request based on county level unmet need, and the scope and quality of their project. Applicants are eligible to apply for only one grant per fiscal year. The Pennsylvania Pre-K Counts grants are funded via state dollars and, therefore, carryover funds are not permitted. All grant dollars identified in this FY 2018-19

application must be encumbered or spent by June 30, 2019. Grant awards are based on the availability of funds to PDE to support this project.

APPLICANT REVIEW, SCORING RUBRIC, AND NOTIFICATION

The eGrants application is separated into two areas: narrative and budget. Each area is further divided into sections. Each section must be marked “complete” before the application can be submitted. The sections are:

Narrative

- General Information
- Contact Information
- Grant Structure
- Program Description/Work Statement
- Program Assurances

Budget

- Budget Detail
- Budget Summary

Applications that are **complete** and **submitted on time by an eligible applicant** will be reviewed by a team of readers determined by OCDEL. These readers will be familiar with Pennsylvania Pre-K Counts regulations and guidelines. Applications will be awarded ratings based on the applicant’s ability to provide concise and detailed responses that address the questions, adhere to the Pennsylvania Pre-K Counts requirements in the responses, and adhere to the application instructions. Pennsylvania Pre-K Counts requirements, which should be reviewed prior to application, can be accessed at [PKC How to Apply](#).

Evaluation of the entire application will be based on the following criteria:

General Information: Section Maximum points= 10

Failure to fully complete the General Information section completely and accurately will result in the disqualification of the proposal. *Please take special care in providing information that aligns with the legal name of the applying entity.*

Points are awarded for “Summary of Grant Request” information that is consistent with the information provided within the rest of the application.

Contact Information: Section Maximum points= Zero points. However, must be completed for consideration.

Failure to fully complete the Contact Information section will result in the disqualification of the proposal.

Grant Structure: Section Maximum points= Zero points.

Completion will ensure timely processing of contracting and awarding of funding if application is successful.

Please take special care in “saving” information in charts by scrolling RIGHT and clicking the “add” button on each line of the chart. The MPI ID # will link to the other charts. You must add the MPI# to the first chart before adding information for the partner/locations to the second and third charts. A row must be added to chart 1 before completing charts 2 & 3. Please remember each row must be fully completed in order for the information to be saved.

Program Description/Work Statement

Program History: Section Maximum points= 60

30 points awarded to current grantees with exemplary score on most recent Program Review Instrument (PRI) or

Fifteen points awarded to current grantees with compliant score on most recent PRI or

No points awarded to current grantees with less than compliant score on most recent PRI or to new applicants.

Ten additional points awarded to current grantees who have maintained PKC funding and quality for more than six consecutive years.

Up to 20 points for a detailed response demonstrating a strong program history of service to pre-kindergarten children with a focus on providing quality services.

Proposed Service Area, Rationale, Enrollment Priorities, Funding Strategies:
Section Maximum points= 140

Using county level risk from OCDEL 2015-2016 Reach and Risk Report:

- 30 points for high risk
- 20 points for moderate-high risk
- 5 points for moderate low risk
- 0 points for low risk

Averaged if proposing locations in multiple counties.

School District level risk will be calculated using the most recent [School Performance Profile information](#) and will be based upon where proposed location(s) are located. The risk calculation will be based upon the following: dropout rate percentage; percentage of economically disadvantaged students, percentage of English Language Learners, and percentage of Special Education students. Each of these four indicators will receive a separate score of up to 10 points which will then be added together for a final school district level risk score, with the highest possible score of 40 points.

The separate risk level scores will be averaged if proposing locations in multiple school districts.

Applicants can earn up to 30 points based on the quality of the rationale for prekindergarten services within the proposed service area. Applicants must demonstrate commitment to collaborate, rather than compete, relationships with other pre-kindergarten providers within their service area.

Up to 20 points awarded for description of specific prioritization strategies. Applicants must demonstrate commitment to collaborate, rather than compete, relationships with other pre-kindergarten providers within their service area.

Up to 20 points awarded for description of maximizing resources, based upon quality of response. Applicants must demonstrate commitment to collaborate, rather than compete with other pre-kindergarten providers within their service area.

Partnership and Collaboration: Section Maximum points= 90

Up to 10 points will be awarded to joint applicants, with required letters of commitment attached to application.

Up to 20 points awarded for described collaborative relationships with Early Intervention, based upon quality of response.

Please note, applicants should fully respond to three of the next four questions. One question will not apply, based upon the provider type under which the applicant is applying.

- Up to 20 points awarded for described collaborative relationships with Head Start, based upon quality of response.
- Up to 20 points awarded for described collaborative relationships with school districts, based upon quality of response.
- Up to 20 points awarded for described collaborative relationships with child care centers, group homes, family child care, or private licensed nurseries, based upon quality of response.

- Up to 20 points awarded for described collaborative relationships with other community agencies, based upon quality of response.

Program Implementation: Section Maximum points= 40

Up to 20 points for each of the two questions in this section, based upon quality of response and ability to demonstrate that children will receive high-quality services.

Staffing: Section Maximum points= 20

Up to 20 points based upon quality of response.

Program Assurances: Section Maximum points= Zero points

Failure to fully complete the Program Assurances in the affirmative will result in disqualification of the proposal.

Budget: Section Maximum points= 100

Line item budget and justification submitted and fully complete. The budget request and justification support the program description the grantee has proposed in the application.

Funding Distribution and Notification

The application score along with information on the county level of unmet needs (see Appendix 2) will be used to make funding decisions. The application score includes components which reflect statutory funding requirements related to prioritizing FY 2017-18 Pre-K Counts (PKC) grantees who provided programming consistent with PKC regulations, and funding services area with the highest percentages of at-risk children. In addition, the application score reflects the applicant's ability to maintain high quality, pre-kindergarten services that comply with PKC regulations. The final statutory requirement related to geographic distribution will be met by providing funding to counties with the highest percentages of unmet need (see [Appendix B](#)).

It is anticipated that negotiations with potential applicants will begin after the application deadline and that applicants will be notified of selection or non-selection in June 2018, with final selection pending enactment of the FY 2018-19 budget that includes program funding. Once contracting is completed, selected grantees may begin programming.

TIME PERIOD, AND REQUIRED REPORTING AND MONITORING

Time Period:

Contingent on the approval of Pennsylvania Pre-K Counts appropriation in the FY 2018-19 budget, funding will be available for program expenses from July 1, 2018 through June 30, 2019.

Monitoring and Reporting:

Successful applicants will submit reports through the Pennsylvania's Enterprise to Link Information for Children Across Networks (PELICAN) online data reporting system. Training in the use of the system is available through OCDEL, and staff are available to offer technical assistance as needed.

Pennsylvania Pre-K Counts grantees receive periodic site visits to monitor and learn about program operations, and to identify model programs and practices. OCDEL staff is available to interpret program requirements and regulations, and provide technical assistance.

Grantee meetings are held at least once a year and in most cases regionally. While attendance is required, grantees have the discretion to send select staff based on the meeting agendas.

APPLICATION TEMPLATE AND CONSIDERATIONS FOR A COMPETITIVE APPLICATION

Information in this section will provide direction to the applicant in completion of the eGrants application.

GENERAL INFORMATION:

Legal name of the applicant agency:

This is the name and address that an agency uses on its federal W-9 form. It is used when registering for the agency's federal ID number. Applicants for Pennsylvania Pre-K Counts grants should consult with the person who handles tax, legal, or accounting matters for the agency to determine the legal name, address, and federal ID number. The correct legal name and address must be provided where requested in order to process an application. Failure to do so will result in significant delays in providing funding. The application also asks for a "Doing Business As" name (if different from the legal name).

Vendor Number (SAP #)

The supplied vendor number MUST align with the legal name and address provided in the application. A vendor number and account can be set up by registering at [Vendor Number Registration](#) selecting the **Non-Procurement Registration Form**. All agencies

applying for Pennsylvania Pre-K Counts grants must be pre-registered. The Central Vendor Management Unit is a storage database. The Comptroller uses this account to store direct deposit information. If you have any questions about vendor numbers, please contact Brian Bell (bribell@pa.gov, (717) 346-0038) at the Office of Child Development and Early Learning.

Master Provider Index (MPI#)

The supplied Master Provider Index (MPI) number MUST align with the legal name and address provided in the application. All Pennsylvania Pre-K Counts applicants will need an MPI number if the application is approved. The number is requested as part of the application process to ensure timely contracting for successful applications. MPI numbers are used by the Pennsylvania Department of Human Services to identify legal entities and service locations that participate in any of its programs. As such, they are used in PELICAN as a common identifier for all OCDEL programs, including child care licensing, Early Intervention, Pennsylvania Pre-K Counts, Head Start Supplemental Assistance Program, and Keystone STARS. Legal entities are assigned a unique nine-digit MPI number. In addition, service locations are assigned a unique 13-digit MPI number, which is created by adding a four-digit extension to the nine-digit MPI of the legal entity. Legal entities and service providers currently participating in any of these programs should have an MPI number. Applicants that are not currently participating in any of these programs should contact the Early Learning Network (ELN) Help Desk at (877) 491-3818 and provide their Federal Tax ID to determine their MPI numbers. MPI numbers will not be provided without a Federal Tax ID number.

Tax ID Number or Federal ID Number

This is the number that an agency uses on its federal W-9 form. Applicants for Pennsylvania Pre-K Counts funds should consult with the person who handles tax, legal, or accounting matters for the agency to determine the federal ID number. Use the number that aligns with the legal name and address provided in this application. The correct number must be provided when requested in order to process an application. Failure to do so will result in significant delays in funding approved applicants for FY 2018-19. This number is often referred to as the “FEIN number” by OCDEL staff.

Address of Applicant Agency:

Fully complete the chart with street address, city, state, zip code, and county of the applying lead agency. The address provided should align with that of the legal entity applying for funding.

Applicant Provider Type:

The following entities are eligible to apply:

- a. Existing Pennsylvania Pre-K Counts grantees that continue to meet one of the eligibility categories below.

- b. New applicants that meet one of the five eligible applicant categories:
- Child care centers and group child care homes designated at Keystone STAR 3 or STAR 4, *The applying agency MUST have at least one location designated at the Keystone STAR 3 or STAR 4 level to apply under this provider type:*
 - Head Start grantees;
 - PDE Licensed nursery schools;
 - School districts, *please note that Pennsylvania Pre-K Counts statute specifically uses the term “school districts;” therefore, Intermediate Units, charter schools, and other LEAs, are not eligible to apply under the “school district” provider type;*
 - A third-party entity applying for Pennsylvania Pre-K Counts funding and administers the lead agency responsibilities for entities that are eligible to provide the classroom services under the categories listed above. A third-party entity does not meet another eligible provider type, and therefore, cannot directly serve children with Pennsylvania Pre-K Counts programming.

All applicants should choose one applicant provider type, even in cases where the applying agency may meet more than one provider type. When choosing which provider type to select, applicants meeting multiple types should consider the extent to which maintenance of the chosen provider will affect eligibility to offer Pennsylvania Pre-K Counts services.

Applicant Type:

Single grantees are defined as lead agencies responsible for providing the Pennsylvania Pre-K Counts Program slots at their service location(s) under this grant.

Joint grantees are defined as lead agencies with partners. **Partnerships are defined as a provider receiving a pass-thru grant from the grantee and being responsible for providing the Pennsylvania Pre-K Counts Program slots at their service location(s) under this grant.**

If the applicant selects, “joint” as the application type, they will be asked to provide a listing of the partnering agency(ies). In addition to listing partners and responding to question number one *Partnership and Collaboration* in the work statement, joint applicants must include a signed and completed letter of commitment from each partnering agency. The [Letter of Commitment](#) must be uploaded within the program description/work statement section within the eGrants system to complete a joint application. Applications with missing or incomplete letters of commitment may not receive points for partnerships.

Summary of Grant Request (10 points):

This section of the application asks for the following information:

Grant amount requested

This the amount of funding requested to implement the proposed model. Please respond using whole numbers only. The amount entered in this section of the application must match the amount in the budget detail and the budget summary of this application.

Applicants should complete this FY 2018-19 Pennsylvania Pre-K Counts application based on projected funding of \$8,500 per child for full-day students, and \$4,250 per child for half-day students.

Number of full-day slots requested

Include the total number of full day slots being requested. Full-day refers to a minimum of five hours per day of instructional services or activities.

Number of half-day slots requested

Include the total number of half day slots being requested. Half day refers to a minimum of 2.5 hours per day of instructional services or activities.

Length of service day

Include the number of total hours of the service day. Applicants are advised to plan for a minimum of an extra half hour in their schedule for arrival and departure time in order to ensure that children receive either the full 2.5 or 5 hours of instructional time that is intended. Teachers and teacher aides will need to be scheduled and paid salary for a minimum of a half day beyond the scheduled time for the students to allow for planning and preparation time.

Length of year

Include the total number of instructional days that PKC programming will operate. Programs shall offer a minimum of 180 days of developmentally appropriate instructional practices and activities for students. In the first year of operation as a provider, if the provider is unable to start immediately at the beginning of the program year, the provider may serve children for fewer than 180 days, but in no case fewer than 160 days. Days may not be counted when the program is closed, and time may not be counted as time spent on developmentally appropriate practices and activities for an activity to which admission is charged. It is advisable to include a few extra days of operation in the school calendar to anticipate weather-related closures. Be sure to describe how the 180 days or more will be distributed over the year.

County(ies) where children will be served

When responding, applicants should review the locations where children will be served using PKC funding. Applicants should list the counties that correspond to the addresses of the proposed locations. Applicants should review county levels of unmet need (see Appendix B) when determining the proposed service locations.

School districts where proposed locations are located

When responding, applicants should review the locations where children will be served using PKC funding. Applicants should list the school districts that correspond to the addresses of the proposed locations. Applicants should also review school district levels of unmet need (see Appendix A) when determining the proposed service locations.

CONTACT INFORMATION

Fully complete all requested information. If individuals function in more than one role, repeat information when necessary. Partner contact information should be completed by JOINT grantees ONLY, including one chart for EACH partner. *Please take special care in “saving” information in charts by scrolling right and clicking the “add” button on each line of the chart. Please remember each row must be fully completed in order for the information to be saved.*

If an applicant is successful in their proposal, grant documents must be physically signed and dated by the chief administrative officer of the grantee. **The eGrants electronic signature process WILL NOT be used for this RFA process.**

Please review the following information when designating the authorized individual to sign the contract for Pennsylvania Pre-K Counts.

For school districts the authorized individual is the school district superintendent.

Grants to community-based organizations and all other entities must be signed by the president or vice president, AND secretary or treasurer of the organization. If only one officer signs, the requirement for a second signature may be waived provided that evidence of the person’s signature authority is provided. In cases where it is necessary to demonstrate or document the authority of the person who signed the grant contract, such documentation can be obtained in any one of the following four ways: (1) a copy of the minutes of the Board of Trustees indicating that the person was authorized to sign contracts or the specific contract in question; (2) a copy of board by-laws indicating that the person was authorized to sign contracts; (3) a signed certification by the secretary of the board that either minutes or by-laws exist that authorize the signatory to sign; or (4) a letter signed by appropriate board officers indicating that they ratify the signature of the individual who signed the contract.

GRANT STRUCTURE

The grant structure section of the application is important to expediting contracting and entering program information into the PELICAN system, thus allowing enrollments and funding to occur in a timely manner. Information entered into this section should align with the information provided in other sections of this application. In addition, please note that the information is collected using charts which cannot be required in the eGrants system. It is up to the applicant to ensure the information that is entered is saved, is accurate, and that all sections are fully completed. *Please take special care in*

“saving” information in charts by scrolling left and clicking the “add” button on each line of the chart.

Partnerships:

Single grantees not requesting partnerships should not complete these charts.

For joint grantees, please complete charts for ALL partners that you are proposing to provide funds to for Pennsylvania Pre-K Counts classroom(s) as part of your grant. Partnerships are defined as a provider receiving a pass-thru grant from the grantee and being responsible for providing the Pennsylvania Pre-K Counts Program slots at their service location(s) under this grant. **A signed [LETTER OF COMMITMENT](#) must be uploaded within the work statement section of the eGrants application for each proposed partner.**

For each chart, please provide the Partner MPI number (9 digits) as the identifier. A row under each chart should be complete for each Partner as all information is required. All partners will need an MPI number as part of the application process. MPI numbers are used by the Pennsylvania Department of Human Services to identify providers and service locations that participate in any of its programs. As such, they are used in PELICAN as a common identifier for all OCDEL programs, including child care certification, Early Intervention, Pennsylvania Pre-K Counts, Head Start Supplemental Assistance Program, and Keystone STARS. Providers currently participating in any of these programs should have an MPI number. Applicants that are not currently participating any of these programs should contact the Early Learning Network Help Desk at (877) 491-3818 and provide their Federal Tax ID to determine their MPI. An MPI Number cannot be provided without a Federal Tax ID.

In addition to the MPI number the following information for each partnering agency is also required:

- Federal Tax ID #
- Legal Name of the Partnering Agency
- School District where located
- Provider type
- Address
- Email address
- Phone number
- Pass-thru grant amount
- Number of full-day PKC slots
- Number of half-day PKC slots

Locations:

BOTH joint and single grantees should complete these charts. Charts should be completed for ALL locations that you are proposing to enroll children for Pennsylvania

Pre-K Counts. A location is defined as any physical address where a Pennsylvania Pre-K Counts classroom will be located.

For each chart, please provide the Location MPI number (13 digits) as the identifier. A row under each chart should be complete for each location as all information is required. All locations will need an MPI number as part of the application process. Each Location Base MPI number (9 digits) must match either the Lead Agency MPI number or a Partner MPI number. MPI numbers are used across the Pennsylvania Department of Human Services to identify providers and service locations that participate in any of their programs. As such, they are used in PELICAN as a common identifier for all OCDEL programs, including child care certification, Early Intervention, Pennsylvania Pre-K Counts, Head Start Supplemental, and Keystone STARS. Providers currently participating in any of these programs should have an MPI number. Applicants not currently participating any of these programs should contact the Early Learning Network Help Desk at (877) 491-3818 and provide their Federal Tax ID to determine their MPI number. An MPI cannot be provided without a Federal Tax ID.

In addition to the MPI number the following information for each partnering agency is also required:

- Federal Tax ID #
- Legal Name of the Location
- Provider type: *For current locations, please enter the location's current status. For new locations, please enter the location's anticipated status as of December 1, 2018. For fiscal year 2018-19, ALL child care centers and group homes must be a STAR 3 level or higher and maintain this STAR designation throughout the life of their Pennsylvania Pre-K Counts program.*
- STAR Level (if applicable)
- School District where located
- School Districts served
- Number of full day PKC slots requested
- Number of half day PKC slots requested: *The total locations for full-day and half-day slots must match the grantee's total requested full day and half day slots in the General Information section of the application.*
- Address
- Poverty level. *Use chart located at [PKC How to Apply](#). Use the 300% column.*
- Location contact information

PROGRAM DESCRIPTION/WORK STATEMENT

Each question must be answered completely with enough detail to understand exactly what is being proposed and responses should be in compliance with [Pennsylvania Pre-K Counts Statute, Regulations, and Guidance](#) to receive the maximum number of points.

Program History:

The section has three questions which ask applicants about current and historical PKC grantee status as a lead or partner agency, as well as, history related to offering other quality pre-kindergarten services.

Question 1: PKC Grantee Status/ yes or no response (30 points):

Are you currently a Pennsylvania Pre-K Counts Lead Agency or Partner Agency?

Up to 30 points are awarded to approved providers that received grant funds in the immediately preceding school year, and are based on the extent to which the provider has met program standards and has demonstrated satisfactory implementation of the program, based upon Program Review Instrument (PRI) scores. OCDEL staff will verify affirmative responses and use the most recent PRI score to determine the number of points awarded to FY 2017-18 PKC grantees.

Question 2: Consecutive Years/numerical response (10 points):

This questions asks for the number of **consecutive years** the applying agency has received PKC funding. If the applicant answers “yes” to question 1, the number of consecutive years of providing PKC services should be entered. If the applicant answers "no" to question 1, then a "0" should be entered. Ten points will be awarded to current grantees who have maintained PKC funding and quality for more than six consecutive years.

Question 3: PK Program History/ text response character limit 5000 (20 points):

Discuss the program history of serving pre-kindergarten children for the applying agency and any proposed locations. Describe the mission and vision for pre-kindergarten services.

PDE is interested in funding programs with a strong history of offering quality pre-kindergarten services. As such, applicants should respond with details about currently operating pre-kindergarten programs that show commitment to quality. It is important for applicants to provide relevant information about the extent to which currently operating pre-kindergarten programs align with the Pennsylvania Pre-K Counts requirements. Reviewers will determine the “goodness-of-fit” between existing pre-kindergarten programs and the Pennsylvania Pre-K Counts requirements.

Proposed Service Area, Rationale, Enrollment Priorities, Funding Strategies

This section has four questions which ask applicants to define the service area for the proposed funding, provide a rationale for the need to operate PKC programming in the proposed service area, how enrollments will be prioritized beyond age and income, and,

how services will compliment, not compete, with other pre-kindergarten service providers.

Question 1: Proposed Service Area/ text response character limit 5000 (70 points)

*Describe the proposed service area. Include **specific** location information to describe the targeted county(ies) and school district(s) in which the proposed Pennsylvania Pre-K Counts programs are located and will operate.*

For the purposes of this RFA, a risk score will be determined using school level percentage of dropout rate, percentage of economically disadvantaged students, percentage of English Learners, and percentage of students receiving special education services reflected in most recent district level school performance profile, in conjunction with county level of early childhood risk as defined in OCDEL's ECE 2015-2016 county level analysis in reach and risk, found at [OCDEL Research](#). Applicants should also review both school district and county levels of unmet need (see [Appendix A](#) and [Appendix B](#)) when determining the proposed service locations.

Question 2: Rationale/ text response character limit 5000 (30 points)

Provide a rationale for the need to operate Pennsylvania Pre-K Counts programs in the identified service area. If you currently have pre-kindergarten services, include specific information about your current waiting list.

Applicants must complete a Community Needs Assessment prior to the application process (§405.14). The Community Needs Assessment should include a scan of high-quality early learning programs operating in the community, as well as consideration for the needs of working families in the targeted service area. The purpose is to ensure services to working families are not disrupted and provide information to lead to potential partnerships and collaborations. If other pre-kindergarten services are available in the proposed service area, the applicant should provide a strong rationale for the requested PKC services, and describe how the proposed PKC services will compliment, and not compete with, the already available PK services. Applicants are also encouraged to include data-driven information about additional risk factors beyond age and income in the rationale for the need for prekindergarten services.

Question 3: Prioritization Strategy/ text response character limit 5000(20 points)

Describe the additional risk factors (beyond income and age) that will impact selection and enrollment decisions. Detail the proposed prioritization strategy, including explicit reference to how enrollment decisions will be made based on those risk factors. If other pre-kindergarten opportunities exist within the proposed service area, include information on how enrollments will be prioritized to ensure each child is placed in the most appropriate placement based on their needs and risk factors.

Applicants should review §405.21 (Targeting Children to be Served) and §405.24 (Enrollment) in developing the response to this question. Pennsylvania Pre-K Counts programs must demonstrate need, and recruit and select those children and families with the greatest need. As part of that process, programs must develop prioritization strategies and verification and documentation processes, and assure they will maintain full enrollment for the duration of their school year. Age and income are the two primary eligibility requirements that all children must meet in order to be considered for enrollment in Pennsylvania Pre-K Counts. Additional priorities for enrollment must be developed at the local level that reflect collaborative efforts with local and regional pre-kindergarten efforts. Applicants should provide a detailed strategy for how enrollment will be determined based on the pre-kindergarten landscape and risk factors. A rationale for the detailed strategy should also be provided.

Question 4: Maximizing Resources/ text response character limit 5000(20 points)

Describe how your program will utilize Pennsylvania Pre-K Counts funding to maximize resources within your community to supplement and not supplant funds across early learning programs.

Applicants should review §405.22 (Maximizing Resources) to develop a response to this question. Programs receiving multiple funding streams (e.g., Head Start funding, child care subsidy, local PK investments) should describe strategies to “braid” or leverage multiple resources to provide wraparound services to children who may need a longer day or year of service, and to provide braided classrooms for equity purposes. In addition, programs receiving child care subsidy should describe plans to utilize PKC funding to prioritize children currently receiving child care subsidy or who are on the subsidy waiting list. Programs applying to fund pre-kindergarten services solely through PKC funding should describe how the PKC services will support a systematic approach to early learning in the proposed community.

Partnership and Collaboration:

This section has six questions which ask applicants to describe partnership and collaborative relationships. *Applicants should fully respond to five of the six questions. One question will not apply, based upon the provider type under which the applicant is applying. Please read questions carefully and respond accordingly.*

Partnerships and collaborations play a key role in supporting a successful Pennsylvania Pre-K Counts program and significantly impact multiple requirements and aspects of a program’s operation. Partnerships, while not required, are encouraged as part of this competitive process.

Question 1: Partnerships/ text response character limit 5000 (10 points)

If applying as a joint grantee, identify your partners and attach a letter of commitment from each identified partner. In addition, detail any instances where a proposed partner

may also be applying as a lead agency or as a partnering agency with another lead agency. In these cases, describe either a) how the partner has capacity to fill slots as a lead and as a partnering agency or b) how slots will be allocated to additional partners, if the proposed partnering agency is awarded slots as a lead agency and does not have capacity to serve slots as a partnering agency in this application.

Applicants should review §405.32 (Partnerships) to understand how partnerships are defined under PKC regulation and guidance. Partnerships are specifically defined for Pennsylvania Pre-K Counts as a provider receiving a pass-thru grant from the grantee and being responsible for providing the Pennsylvania Pre-K Counts Program slots at their service location(s) under this grant. **In addition to responding to question number one under *Partnership and Collaboration* in the work statement, a joint applicant must include signed and completed [letters of commitment](#) from each partnering agency.** A template is available at [PKC How to Apply](#) and must be uploaded within the eGrants system to complete a joint application. Applications with missing or incomplete letters of commitment will not receive the points for partnerships.

Question 2: Early Intervention/ text response character limit 5000 (20 points)

Describe collaborations with Early Intervention (EI) (both infant/toddler and preschool). Detail the programs' inclusion policies and practices. How will EI, and other behavioral and/or mental health agencies, be utilized to support inclusion, and to reduce or eliminate suspension and expulsion?

Applicants should review the following in developing a response to this question: §405.31 (Coordination and Collaboration with Agencies Providing Services to Young Children), §405.51 (Inclusive Environments), [OCDEL policy statement on Inclusion](#), and [OCDEL policy statement on Suspension and Expulsion](#).

Question 3: Head Start/ text response character limit 5000(20 points)

Please note, if you are applying as a Head Start agency, please answer this question with: “applying as a Head Start agency.” Describe collaborations with Head Start, including the strategy for promoting Head Start enrollment for children meeting 100 percent of Federal Poverty Level (FPL). If there is a formal MOU in place with Head Start, please attach to this application. Describe the planning process with Head Start as preparations were made for this application process. If a planning meeting was held, provide the date and the contact.

In order to maximize funding resources and assure a systematic approach to the early learning services provided within communities, PKC providers must commit to avoid enrolling children into PKC programming who are already being served in a Head Start program or who are eligible to participate in Head Start. The purpose of this requirement is to avoid impact on enrollments in Head Start such that federal Head Start or state Head Start Supplemental Assistance Program resources would be supplanted.

Applicants may review Unmet Need Charts (Appendices A and B), specifically unmet need at 100 percent FPL to understand current Head Start enrollment patterns.

Head Start eligible families may have unique needs that are best supported by a program that is designed especially to meet those needs and offers a broad array of services. The applicant's response to this question should describe cooperative, rather than competitive, relationships between Head Start and PKC.

Question 4: School District/ text response character limit 5000(20 points)

Please note, if you are applying as a school district, please answer this question with: "applying as a school district." Describe relevant collaborations with school districts, excluding transition practices, which will be addressed in a subsequent question. In what ways were districts included in the planning process for this application? If there is a formal MOU in place with any relevant districts, please attach to this application. If a planning meeting was held, provide the date and the contact.

In order to maximize funding resources and assure a systematic approach to the early learning services provided within communities, PKC providers should involve school districts which will directly benefit from the proposed PKC programs in the planning process for the application. Applicants should consider how the proposed PKC services might enhance PK offerings within the community, and ways in which collaborations with school districts might occur to support PKC programming.

Question 5: Childcare, Privately Licensed Nursery schools/ text response character limit 5000(20 points)

Please note, if you are applying as a child care center or group home or as a privately licensed nursery, please answer this question with: "applying as a child care center or group home" or "applying as a privately licensed nursery." Describe relevant collaborations with child care centers or group homes, family child care providers, or privately licensed nurseries. In what ways were community child care providers or privately licensed nursery schools included in the planning process for this application? If there is a formal MOU in place with any relevant child care providers, please attach to this application. If a planning meeting was held, provide the date and the contact.

In order to maximize funding resources and assure a systematic approach to the early learning services provided within communities, PKC providers should involve community agencies who provide child care services to young children in the proposed service area in the planning process for the application. Applicants should consider how the proposed PKC services might enhance, and not compete with, other PK offerings within the community. In addition, applicants should consider the full early learning continuum of services in their response, e.g. how collaborations occur with programs serving birth to three-year-old children.

Question 6: Community Agencies/ text response character limit 5000 (20 points)

Please note, if you are applying as a third party entity, please answer this question with “applying as a third party entity.” Describe relevant collaborations with any other community agencies that have not already been included in the above questions.

In order to maximize funding resources and assure a systematic approach to the early learning services provided within communities, PKC providers should involve a wide array of other community agencies in the planning process for the application. Some examples of other community agencies might include libraries, Institutions of Higher Education, or health agencies. Applicants should first identify the agencies with whom collaborations will occur. Then applicants should describe how the proposed PKC services might enhance, and not compete with, services provided by these other community agencies, and ways in which the community agencies might support the PKC program.

Program Implementation:

This section has two questions that ask applicants to describe their program’s family engagement approach, and transition efforts.

Question 1: Family Engagement/ text response character limit 5000(20 points)

Describe the program’s family engagement approach. In your response, explicit connections to each area of The Pennsylvania Partnership for Learning Standards should be made. Detail the extent to which PKC funding will be utilized to enhance the family engagement approach.

Family engagement is an important element that contributes to the overall success of a PKC program and the children receiving services. Family engagement extends beyond point-in-time events, and requires vigilant planning, and an understanding of the diverse situations of each family. Applicants should use the *Pennsylvania Partnership for Learning Standards* found within the [Pennsylvania Learning Standards for Early Childhood](#) in crafting a response to this question.

Question 2: Transition/ text response character limit 5000(20 points)

Explain your program’s transition efforts. How have you worked to coordinate smooth transition for the children who enter and exit your program to and from other schools and programs? What are your program’s long- and short-term goals for transition?

Applicants should review §405.48 (Program Transition Planning) in developing a response to this question. Applicants should provide a detailed response which includes information on how families, children, and other agencies are involved in the transition

process into and out of the PKC program. The information provided should be explicitly connected to the shared short term and long terms goals for transition.

Staffing:

This section asks one question related to staffing.

Question 1: Staffing/ text response character limit 5000(20 points)

Pennsylvania Pre-K Counts classrooms are staffed with teachers and teacher aides who are trained to provide high-quality learning experiences for pre-kindergarten children. Pennsylvania Pre-K Counts regulations require that lead teachers hold a Pennsylvania Early Childhood Education teaching certificate (N-3 or PK-4) and assistant teachers must meet at least one of the following criteria:

- 1. Completion of at least two years of full-time postsecondary study or the equivalent;*
- 2. Possession of an associate's degree or higher; or*
- 3. Ability to meet a rigorous standard of quality and demonstration of knowledge through a formal state or local academic assessment, or possession by the teacher aide of a Child Development Associate's certificate.*

Do you currently have staff to fill these positions and/or a plan to recruit staff? Please describe how both lead teachers and aides meeting these qualifications will be recruited and retained.

Applicants should review the following in developing a response to this question: §405.44 (Staffing and Professional Development), and §405.64 (Teacher Induction Plans and Evaluations).

Staffing recruitment and retention are critical to ensuring the quality of PKC programming. While recruitment allows for the acquisition of distinctive teachers, retention helps maintain classroom and program consistency. The applicant's response should detail both recruitment and retention strategies, and should include information regarding the provision for salaries that are comparable to local school districts.

PROGRAM ASSURANCES

Pennsylvania Pre-K Counts applicants must provide assurance that they understand and have the capacity to meet the requirements for the program as outlined in the [Pennsylvania Pre-K Counts Statute, Regulations and Guidelines](#). Applicants will be asked to select from a "yes" or "no" drop down menu to indicate whether they can comply with the assurances. This document provides guidelines for reference in completing the application questions below.

Failure to respond in the affirmative to any of the program assurances will result in disqualification from funding consideration.

By submitting this application for a Pennsylvania Pre-K Counts grant, I represent and assure, on behalf of the applicant, that I have received, read, understood, and will comply with the provisions of the Pennsylvania Pre-K Counts Guidance.

The program will serve only those children whose families have documented income at 300 percent, or below the current federal poverty guideline.

I assure that the applicant, including all partners in a joint application, will abide by the Immunization Requirements of the Guidance.

I assure that the applicant, including all partners in a joint application, has established and implemented a written Emergency Response Plan, as required by state law, or will do so prior to receipt of any Pennsylvania Pre-K Counts awarded funds.

The program will adhere to the Pennsylvania Department of Education's (PDE) guidelines for inclusion.

The program will adhere to the Pennsylvania Department of Education (PDE) Office of Child Development and Early Learning (OCDEL) joint policy statement on inclusion.

The program will adhere to the Pennsylvania Department of Education (PDE) Office of Child Development and Early Learning (OCDEL) joint policy statement on suspension and expulsion.

The program will enter specified data in the Early Learning Network within the time periods indicated by PDE, and will keep data current.

The program will assure segregation of program funds in their fiscal record keeping.

I assure that the applicant, including all partners in a joint application, agrees to use Pennsylvania Pre-K Counts funds to supplement and not supplant public funds received from any other source.

I assure that the applicant, including all partners in a joint application, agrees to avoid the use of Pennsylvania Pre-K Counts funds in a manner that replaces services that are currently being provided by Head Start grantees.

I assure that the applicant, including all partners in a joint application, will provide either a 2.5 or 5 hour pre-k instructional program for a planned program year of a minimum of 180 days for Pennsylvania Pre-K Counts funded students at no cost to the parents or families of such children.

I assure that the applicant, including all partners in a joint application, will use Pennsylvania Pre-K Counts funds for the exclusive use of the Pennsylvania Pre-K Counts program and classrooms.

I assure that if a child care provider, or any partner funded under this grant is a child care provider, the entity is at least a STAR 3.

I assure that the applicant, including all partners in a joint application, will comply with all Pennsylvania Pre-K Counts Monitoring Requirements established by PDE including, but not limited to purchasing and participating in assessment programs that PDE has identified for the assessment of student progress and the assessment of the learning environment and attending the required training sessions.

I assure that the applicant, including all partners in a joint application, will abide by the legal requirements for staff background checks that regulate its type of program.

I assure that the applicant, including all partners in a joint application, will use Pennsylvania Pre-K Counts funds to support activities and for materials and program content that is secular in nature.

I consent to the use of any data or statements, I or my designee provides herein, for the purpose of publication and reporting by PDE, and understand that the data or statements may be presented in full, in part, or paraphrased.

I assure that the applicant, including all partners in a joint application, will comply with the requirements pertaining to the age of children to be enrolled in the program, the student to teacher ratio, the hiring of staff who meet the qualifications specified, the professional development requirements, and all monitoring and assessment requirements.

In limited situations listed in the guidance in which a waiver is allowable, I assure that the waiver will be submitted to the Office of Child Development and Early Learning (OCDEL) in advance and in accordance with OCDEL announcements, guidance and other communications.

I assure that the Pennsylvania Pre-K Counts program will begin submitting enrollment data to OCDEL on August 15, 2018, and be fully enrolled by November 1, 2018 and in the future by the opening day of the 180-day program year and recognize that failure to do so may result in the loss of funds and return of slots to OCDEL.

I assure that the applicant, including all partners in a joint application, will cooperate in the development of a Continuous Quality Improvement Plan as requested by OCDEL.

I assure that the applicant, including all partners in a joint application, will participate with OCDEL in all required grantee meetings and work together with OCDEL cooperatively to field a sound, high quality program, including meeting all reporting requirements in a timely and accurate manner.

I assure that the applicant, including all partners in a joint application, will respond to any changes in Pennsylvania School Code in a timely manner. When savings can be

realized by such changes, every effort will be made by the applicant and partners in a joint application, to use such savings to increase the number of children served. When this is not possible, any savings would be returned to PDE for reallocation.

JOINT applicants must agree to the following assurances. Single applicants should select “not applicable.”

I assure that as a lead agency with one or more partners that I will enter into a mutually agreed to and signed written agreement with all of my Pennsylvania Pre-K Counts partners concerning the governance and operation of the program.

I assure that as a lead agency with one or more partners that I will provide all information sent to me from OCDEL regarding any aspect of the Pennsylvania Pre-K Counts program to a representative designated by each partner to be the recipient of all such communications on behalf of the partner entity.

FISCAL DOCUMENTATION

The fiscal document section is worth 100 points. There are two pieces of fiscal documentation required for a successful application within the eGrants system: the budget detail-line item budget with detailed budget justification, and the budget summary (this is generated by the eGrants system after the line item detail is completed). Each will be reviewed carefully by OCDEL, and program staff may contact you if additional information is needed. Detailed and accurate submissions will ensure timely approval of applications. Applications that include partners in their model must also include a budget template for each partner. The partner budgets should be uploaded as an attachment to the eGrants application.

A line item budget template for partners can be downloaded within the eGrants system or from [Line-Item-Budget-Template](#) . Applications will not be considered complete until all relevant fiscal documentation is submitted.

1. *Budget Detail - Line Item Budget* – This is completed in the eGrants system and can be found in the separate Budget section. Each line item must be appropriately cost allocated by category. Applicants must complete the justification section of the budget template to explain the method(s) of cost allocation used for each line item and be thoroughly justified and clearly related to the proposed project. There should be a clear relationship between the proposed activities and where the money is going to be spent. **The budget justification should provide detailed information so that reviewers can understand 1) how the budget amount was calculated, and 2) specifics regarding cost allocations or how the funding will be used.** All requested items must be thoroughly explained and clearly related to the proposed project. There should be a sound relationship between the proposed activities and where the money is going to be spent. An example of the budget justification using the cost-allocation methods listed in the Fiscal Supplement document is provided below. Recommended percentage ranges for each line item are also provided within the fiscal supplement, which should be reviewed prior to budget preparation and submission. Examples of justification may be found in [Fiscal Supplement document](#).

Budget Expenditures	Budget Amount	Justification
1.) Enter all Program related Child Health and Development Salaries	\$61,000	Classroom 1, 20 slots: Smith (FT teacher) - \$40,000 (100%); Clark (Asst. Teacher) \$30,000 x 70% = \$21,000

2. *Budget Summary*– The Budget Summary will be generated by the eGrants system after the line item detail is completed. It is important for the applicant to check that the budget summary figures align with the budget detail-line item budget, as well as with the requested grant amount entered into the General Information section of the application.

If you are proposing to work with partners, please have a separate budget for each partner. We will review your document and all partner documents to see the methodology and distribution proposed for your total grant.

Appendix A: School District Level Unmet need at 100% FPL and 300% FPL

School District	County	Unmet Need 100% FPL ¹	% of Children Under 100% FPL Not Served	Unmet Need 300% FPL ²	% of Children Under 300% FPL Not Served
Abington Heights SD	Lackawanna	-18	-318.2%	140	85.9%
Abington SD	Montgomery	15	23.9%	517	91.5%
Albert Gallatin Area SD	Fayette	124	59.1%	334	79.5%
Aliquippa SD	Beaver	-20	-18.3%	54	29.5%
Allegheny Valley SD	Allegheny	54	100.0%	108	100.0%
Allegheny-Clarion Valley SD	Clarion	10	38.8%	58	78.5%
Allentown City SD	Lehigh	986	69.1%	2,604	85.5%
Altoona Area SD	Blair	193	36.6%	666	66.5%
Ambridge Area SD	Beaver	18	20.4%	211	74.5%
Annville-Cleona SD	Lebanon	18	100.0%	147	100.0%
Antietam SD	Berks	62	77.4%	186	91.2%
Apollo-Ridge SD	Armstrong	-4	-10.7%	43	52.1%
Armstrong SD	Armstrong	128	42.4%	556	76.2%
Athens Area SD	Bradford	-6	-8.0%	142	65.7%
Austin Area SD	Potter	3	100.0%	10	100.0%
Avella Area SD	Washington	3	30.8%	24	80.0%
Avon Grove SD	Chester	67	100.0%	317	100.0%
Avonworth SD	Allegheny	3	100.0%	61	100.0%
Bald Eagle Area SD	Centre	-13	-29.1%	93	61.7%

¹ Unmet Need 100% FPL = (Number of Children Ages 3-4 under 100% FPL) – (Total Pre-K 2017-18 Funded Slots)

² Unmet Need 300% FPL = (Number of Children Ages 3-4 under 300% FPL) – (Total Pre-K 2017-18 Funded Slots)

Data Sources:

Number of Children Ages 3-4: 2012-2016 American Community Survey 5 Year Estimates (2012-16)

Percent of Children Living in Households under 100% FPL: American Community Survey 5 Year Estimates (2012-16)

Percent of Children Living in Households under 300% FPL: American Community Survey 5 Year Estimates (2012-16)

Total Pre-K 2017-18 Funded Slots: includes Federal Preschool Head Start and Head Start Supplemental Assistance Program (HSSAP)

Additional Notes:

Unable to provide breakdown of Child Care Works Enrolled in a Keystone STARS 3 or 4 program at a School District level.

Children could be served across multiple programs; funded slots includes both half day and full day.

School District	County	Unmet Need 100% FPL ¹	% of Children Under 100% FPL Not Served	Unmet Need 300% FPL ²	% of Children Under 300% FPL Not Served
Baldwin-Whitehall SD	Allegheny	-41	-49.1%	186	60.0%
Bangor Area SD	Northampton	5	23.5%	226	93.0%
Beaver Area SD	Beaver	8	88.9%	138	99.3%
Bedford Area SD	Bedford	54	70.0%	140	85.9%
Belle Vernon Area SD	Westmoreland	0	0.7%	86	61.5%
Bellefonte Area SD	Centre	10	23.8%	307	90.6%
Bellwood-Antis SD	Blair	20	100.0%	92	100.0%
Bensalem Township SD	Bucks	140	100.0%	671	100.0%
Benton Area SD	Columbia	-40	-332.7%	-1	-2.6%
Bentworth SD	Washington	24	51.5%	95	80.5%
Berlin Brothersvalley SD	Somerset	21	65.2%	48	81.3%
Bermudian Springs SD	Adams	-3	-8.2%	124	77.5%
Berwick Area SD	Columbia	23	15.9%	255	67.7%
Bethel Park SD	Allegheny	84	100.0%	262	100.0%
Bethlehem Area SD	Northampton	290	55.8%	1,218	84.1%
Bethlehem-Center SD	Washington	34	62.6%	86	81.2%
Big Beaver Falls Area SD	Beaver	104	58.9%	293	80.1%
Big Spring SD	Cumberland	41	67.1%	305	93.8%
Blackhawk SD	Beaver	-10	-82.7%	108	83.7%
Blacklick Valley SD	Cambria	40	100.0%	95	100.0%
Blairsville-Saltsburg SD	Indiana	77	100.0%	266	100.0%
Bloomsburg Area SD	Columbia	-37	-97.8%	131	63.6%
Blue Mountain SD	Schuylkill	20	71.3%	175	95.6%
Blue Ridge SD	Susquehanna	-13	-53.2%	28	42.8%
Boyertown Area SD	Berks	49	58.9%	366	91.5%
Bradford Area SD	McKean	85	48.2%	243	72.7%
Brandywine Heights Area SD	Berks	-17	#DIV/0!	188	91.7%
Brentwood Borough SD	Allegheny	24	100.0%	121	100.0%
Bristol Borough SD	Bucks	25	43.6%	99	75.5%
Bristol Township SD	Bucks	82	43.6%	686	86.6%
Brockway Area SD	Jefferson	22	55.5%	126	87.5%
Brookville Area SD	Jefferson	26	42.0%	132	78.6%

School District	County	Unmet Need 100% FPL¹	% of Children Under 100% FPL Not Served	Unmet Need 300% FPL²	% of Children Under 300% FPL Not Served
Brownsville Area SD	Fayette	25	19.1%	125	54.4%
Bryn Athyn SD	Montgomery	0	#DIV/0!	2	100.0%
Burgettstown Area SD	Washington	15	43.0%	108	84.4%
Burrell SD	Westmoreland	42	100.0%	92	100.0%
Butler Area SD	Butler	134	43.3%	545	75.7%
California Area SD	Washington	14	82.3%	78	96.3%
Cambria Heights SD	Cambria	29	87.9%	134	97.1%
Cameron County SD	Cameron	14	44.0%	92	83.7%
Camp Hill SD	Cumberland	19	100.0%	103	100.0%
Canon-McMillan SD	Washington	4	8.7%	272	87.2%
Canton Area SD	Bradford	2	6.1%	76	70.3%
Carbondale Area SD	Lackawanna	-24	-38.5%	74	45.6%
Carlisle Area SD	Cumberland	173	77.9%	493	91.0%
Carlynton SD	Allegheny	7	11.9%	87	64.0%
Carmichaels Area SD	Greene	114	74.1%	263	86.8%
Catasauqua Area SD	Lehigh	86	100.0%	197	100.0%
Centennial SD	Bucks	37	35.3%	283	80.6%
Central Bucks SD	Bucks	123	100.0%	511	100.0%
Central Cambria SD	Cambria	-21	-81.0%	70	59.3%
Central Columbia SD	Columbia	35	87.4%	213	97.7%
Central Dauphin SD	Dauphin	141	63.7%	925	92.0%
Central Fulton SD	Fulton	35	48.7%	130	77.8%
Central Greene SD	Greene	-6	-13.3%	65	57.5%
Central Valley SD	Beaver	-11	-33.5%	131	74.9%
Central York SD	York	61	100.0%	417	100.0%
Chambersburg Area SD	Franklin	342	65.8%	917	83.7%
Charleroi SD	Washington	13	18.3%	104	63.4%
Chartiers Valley SD	Allegheny	57	100.0%	192	100.0%
Chartiers-Houston SD	Washington	1	100.0%	69	100.0%
Cheltenham Township SD	Montgomery	40	100.0%	241	100.0%
Chester-Upland SD	Delaware	354	57.5%	874	76.9%
Chestnut Ridge SD	Bedford	34	62.7%	165	89.2%

School District	County	Unmet Need 100% FPL¹	% of Children Under 100% FPL Not Served	Unmet Need 300% FPL²	% of Children Under 300% FPL Not Served
Chichester SD	Delaware	-16	-25.9%	238	75.1%
Clairton City SD	Allegheny	85	61.0%	178	76.7%
Clarion Area SD	Clarion	24	61.4%	59	79.6%
Clarion-Limestone Area SD	Clarion	16	43.0%	48	69.4%
Claysburg-Kimmel SD	Blair	0	-0.6%	88	72.7%
Clearfield Area SD	Clearfield	49	27.5%	271	67.8%
Coatesville Area SD	Chester	208	55.2%	1,019	85.8%
Cocalico SD	Lancaster	71	100.0%	313	100.0%
Colonial SD	Montgomery	53	100.0%	209	100.0%
Columbia Borough SD	Lancaster	10	6.6%	224	60.7%
Commodore Perry SD	Mercer	10	37.0%	73	81.0%
Conemaugh Township Area SD	Somerset	-3	-29.5%	62	81.5%
Conemaugh Valley SD	Cambria	27	100.0%	73	100.0%
Conestoga Valley SD	Lancaster	201	100.0%	623	100.0%
Conewago Valley SD	Adams	64	54.1%	258	82.7%
Conneaut SD	Crawford	50	100.0%	217	100.0%
Connellsville Area SD	Fayette	49	24.6%	336	69.0%
Conrad Weiser Area SD	Berks	7	16.3%	179	84.0%
Cornell SD	Allegheny	-17	-183.6%	28	50.7%
Cornwall-Lebanon SD	Lebanon	35	32.3%	443	85.7%
Corry Area SD	Erie	106	74.7%	360	90.9%
Coudersport Area SD	Potter	-5	-19.9%	55	64.0%
Council Rock SD	Bucks	38	100.0%	185	100.0%
Cranberry Area SD	Venango	38	100.0%	157	100.0%
Crawford Central SD	Crawford	200	100.0%	711	100.0%
Crestwood SD	Luzerne	38	100.0%	179	100.0%
Cumberland Valley SD	Cumberland	117	100.0%	486	100.0%
Curwensville Area SD	Clearfield	-29	-77.5%	57	46.1%
Dallas SD	Luzerne	50	75.8%	191	92.3%

School District	County	Unmet Need 100% FPL¹	% of Children Under 100% FPL Not Served	Unmet Need 300% FPL²	% of Children Under 300% FPL Not Served
Dallastown Area SD	York	92	97.9%	413	99.5%
Daniel Boone Area SD	Berks	-10	-44.3%	111	76.5%
Danville Area SD	Montour	-41	-91.2%	103	54.9%
Deer Lakes SD	Allegheny	37	100.0%	175	100.0%
Delaware Valley SD	Pike	-42	-87.2%	104	53.6%
Derry Area SD	Westmoreland	57	72.1%	261	92.2%
Derry Township SD	Dauphin	-8	-20.6%	158	78.2%
Donegal SD	Lancaster	29	32.2%	218	77.8%
Dover Area SD	York	68	98.6%	392	99.7%
Downingtown Area SD	Chester	41	66.3%	266	92.7%
DuBois Area SD	Clearfield	29	16.1%	270	64.3%
Dunmore SD	Lackawanna	49	63.5%	190	87.2%
Duquesne City SD	Allegheny	60	43.6%	132	63.1%
East Allegheny SD	Allegheny	63	54.0%	171	76.0%
East Lycoming SD	Lycoming	22	65.1%	129	91.5%
East Penn SD	Lehigh	78	79.5%	521	96.3%
East Pennsboro Area SD	Cumberland	68	100.0%	266	100.0%
East Stroudsburg Area SD	Monroe	38	22.8%	426	76.6%
Eastern Lancaster County SD	Lancaster	134	91.8%	615	98.1%
Eastern Lebanon County SD	Lebanon	54	71.9%	551	96.3%
Eastern York SD	York	22	58.2%	234	93.6%
Easton Area SD	Northampton	127	62.3%	748	90.7%
Elizabeth Forward SD	Allegheny	-15	-78.5%	88	72.1%
Elizabethtown Area SD	Lancaster	98	100.0%	388	100.0%
Elk Lake SD	Susquehanna	11	32.1%	79	76.8%
Ellwood City Area SD	Lawrence	-32	-75.2%	125	62.4%
Ephrata Area SD	Lancaster	57	54.2%	641	93.0%
Erie City SD	Erie	501	45.1%	1,683	73.4%
Everett Area SD	Bedford	19	31.6%	185	81.5%
Exeter Township SD	Berks	-8	-30.7%	136	80.1%
Fairfield Area SD	Adams	4	100.0%	77	100.0%
Fairview SD	Erie	28	100.0%	68	100.0%
Fannett-Metal SD	Franklin	54	100.0%	106	100.0%
Farrell Area SD	Mercer	-21	-47.7%	32	33.6%

School District	County	Unmet Need 100% FPL¹	% of Children Under 100% FPL Not Served	Unmet Need 300% FPL²	% of Children Under 300% FPL Not Served
Ferndale Area SD	Cambria	38	100.0%	81	100.0%
Fleetwood Area SD	Berks	26	43.1%	119	77.8%
Forbes Road SD	Fulton	8	72.7%	45	93.8%
Forest Area SD	Forest	6	100.0%	17	100.0%
Forest City Regional SD	Susquehanna	26	81.0%	105	94.6%
Forest Hills SD	Cambria	20	53.5%	91	84.3%
Fort Cherry SD	Washington	40	100.0%	99	100.0%
Fort LeBoeuf SD	Erie	40	100.0%	141	100.0%
Fox Chapel Area SD	Allegheny	-27	-31.7%	182	62.1%
Franklin Area SD	Venango	99	100.0%	289	100.0%
Franklin Regional SD	Westmoreland	39	100.0%	122	100.0%
Frazier SD	Fayette	-6	-44.8%	46	69.7%
Freedom Area SD	Beaver	-6	-21.3%	148	80.0%
Freeport Area SD	Armstrong	-11	-132.3%	36	64.4%
Galeton Area SD	Potter	27	100.0%	50	100.0%
Garnet Valley SD	Delaware	22	100.0%	169	100.0%
Gateway SD	Allegheny	2	2.2%	286	74.5%
General McLane SD	Erie	34	100.0%	174	100.0%
Gettysburg Area SD	Adams	2	1.8%	187	67.5%
Girard SD	Erie	52	57.9%	199	84.0%
Glendale SD	Clearfield	18	51.9%	76	81.7%
Governor Mifflin SD	Berks	-359	-776.9%	-77	-23.5%
Great Valley SD	Chester	67	100.0%	208	100.0%
Greater Johnstown SD	Cambria	231	49.6%	440	65.3%
Greater Latrobe SD	Westmoreland	-25	-94.1%	130	71.4%
Greater Nanticoke Area SD	Luzerne	45	45.9%	135	71.7%
Greencastle-Antrim SD	Franklin	-36	-945.0%	99	71.3%
Greensburg Salem SD	Westmoreland	118	71.0%	314	86.7%
Greenville Area SD	Mercer	23	33.8%	100	68.4%
Greenwood SD	Perry	11	100.0%	49	100.0%
Grove City Area SD	Mercer	22	55.5%	132	88.0%
Halifax Area SD	Dauphin	6	100.0%	94	100.0%
Hamburg Area SD	Berks	26	60.4%	196	92.0%
Hampton Township SD	Allegheny	23	100.0%	150	100.0%
Hanover Area SD	Luzerne	-9	-7.5%	87	40.1%
Hanover Public SD	York	111	100.0%	299	100.0%

School District	County	Unmet Need 100% FPL ¹	% of Children Under 100% FPL Not Served	Unmet Need 300% FPL ²	% of Children Under 300% FPL Not Served
Harbor Creek SD	Erie	2	100.0%	87	100.0%
Harmony Area SD	Clearfield	-3	-16.2%	24	50.6%
Harrisburg City SD	Dauphin	407	48.8%	1,145	72.8%
Hatboro-Horsham SD	Montgomery	31	100.0%	218	100.0%
Haverford Township SD	Delaware	11	100.0%	154	100.0%
Hazleton Area SD	Luzerne	443	71.1%	1,346	88.2%
Hempfield Area SD	Westmoreland	89	100.0%	482	100.0%
Hempfield SD	Lancaster	74	49.5%	427	84.9%
Hermitage SD	Mercer	23	40.4%	110	76.4%
Highlands SD	Allegheny	2	1.9%	164	64.8%
Hollidaysburg Area SD	Blair	4	8.1%	215	81.5%
Homer-Center SD	Indiana	-82	-402.7%	15	12.6%
Hopewell Area SD	Beaver	33	100.0%	178	100.0%
Huntingdon Area SD	Huntingdon	49	57.8%	213	85.5%
Indiana Area SD	Indiana	-27	-28.4%	191	60.8%
Interboro SD	Delaware	80	100.0%	237	100.0%
Iroquois SD	Erie	18	100.0%	65	100.0%
Jamestown Area SD	Mercer	8	30.1%	34	65.5%
Jeannette City SD	Westmoreland	-44	-237.4%	-5	-9.2%
Jefferson-Morgan SD	Greene	-11	-131.5%	62	75.5%
Jenkintown SD	Montgomery	21	100.0%	30	100.0%
Jersey Shore Area SD	Lycoming	50	67.4%	240	90.9%
Jim Thorpe Area SD	Carbon	65	100.0%	204	100.0%
Johnsonburg Area SD	Elk	-6	-51.7%	27	60.2%
Juniata County SD	Juniata	74	73.9%	362	93.3%
Juniata Valley SD	Huntingdon	-72	-314.0%	4	4.3%
Kane Area SD	McKean	1	1.8%	57	58.7%
Karns City Area SD	Butler	33	51.7%	134	81.2%
Kennett Consolidated SD	Chester	64	65.3%	258	88.3%
Keystone Central SD	Clinton	205	74.0%	530	88.0%
Keystone Oaks SD	Allegheny	16	48.5%	138	89.1%
Keystone SD	Clarion	18	49.4%	181	91.0%
Kiski Area SD	Westmoreland	124	85.5%	445	95.5%
Kutztown Area SD	Berks	16	100.0%	142	100.0%

School District	County	Unmet Need 100% FPL¹	% of Children Under 100% FPL Not Served	Unmet Need 300% FPL²	% of Children Under 300% FPL Not Served
Lackawanna Trail SD	Wyoming	25	67.9%	96	88.9%
Lakeland SD	Lackawanna	20	62.4%	147	92.4%
Lake-Lehman SD	Luzerne	1	4.1%	119	79.4%
Lakeview SD	Mercer	27	60.3%	118	86.7%
Lampeter-Strasburg SD	Lancaster	22	100.0%	261	100.0%
Lancaster SD	Lancaster	558	67.3%	1,487	84.6%
Laurel Highlands SD	Fayette	-68	-90.7%	109	43.2%
Laurel SD	Lawrence	-8	-80.7%	67	78.7%
Lebanon SD	Lebanon	20	7.5%	397	61.9%
Leechburg Area SD	Armstrong	27	100.0%	75	100.0%
Lehighton Area SD	Carbon	48	62.2%	161	84.8%
Lewisburg Area SD	Union	25	30.8%	184	76.6%
Ligonier Valley SD	Westmoreland	38	100.0%	198	100.0%
Line Mountain SD	Northumberland	7	29.3%	109	86.5%
Littlestown Area SD	Adams	24	57.1%	200	91.7%
Lower Dauphin SD	Dauphin	104	100.0%	414	100.0%
Lower Merion SD	Montgomery	35	100.0%	291	100.0%
Lower Moreland Township SD	Montgomery	6	100.0%	79	100.0%
Loyalsock Township SD	Lycoming	154	100.0%	229	100.0%
Mahanoy Area SD	Schuylkill	67	61.9%	115	73.8%
Manheim Central SD	Lancaster	-4	-30.1%	341	95.0%
Manheim Township SD	Lancaster	67	100.0%	369	100.0%
Marion Center Area SD	Indiana	75	100.0%	190	100.0%
Marple Newtown SD	Delaware	45	100.0%	200	100.0%
Mars Area SD	Butler	4	100.0%	109	100.0%
McGuffey SD	Washington	19	53.3%	110	86.6%
McKeesport Area SD	Allegheny	128	59.0%	292	76.7%
Mechanicsburg Area SD	Cumberland	58	100.0%	352	100.0%
Mercer Area SD	Mercer	22	56.7%	82	82.8%
Methacton SD	Montgomery	12	100.0%	254	100.0%
Meyersdale Area SD	Somerset	12	46.7%	75	84.3%
Mid Valley SD	Lackawanna	38	35.4%	212	75.2%
Middletown Area SD	Dauphin	116	78.3%	276	89.6%

School District	County	Unmet Need 100% FPL ¹	% of Children Under 100% FPL Not Served	Unmet Need 300% FPL ²	% of Children Under 300% FPL Not Served
Mid-West SD	Snyder	50	55.4%	267	87.0%
Midland Borough SD	Beaver	16	84.1%	61	95.3%
Mifflin County SD	Mifflin	214	54.4%	898	83.4%
Mifflinburg Area SD	Union	28	44.1%	268	88.5%
Millcreek Township SD	Erie	214	79.9%	613	91.9%
Millersburg Area SD	Dauphin	19	100.0%	59	100.0%
Millville Area SD	Columbia	23	100.0%	67	100.0%
Milton Area SD	Northumberland	67	55.7%	231	81.4%
Minersville Area SD	Schuylkill	52	77.6%	170	91.9%
Mohawk Area SD	Lawrence	-28	-227.5%	25	38.4%
Monessen City SD	Westmoreland	41	66.4%	76	78.4%
Moniteau SD	Butler	-31	-214.3%	70	60.4%
Montgomery Area SD	Lycoming	27	100.0%	129	100.0%
Montour SD	Allegheny	50	100.0%	128	100.0%
Montoursville Area SD	Lycoming	15	56.1%	100	89.3%
Montrose Area SD	Susquehanna	44	77.3%	155	92.2%
Moon Area SD	Allegheny	87	100.0%	226	100.0%
Morrisville Borough SD	Bucks	12	100.0%	133	100.0%
Moshannon Valley SD	Clearfield	-29	-72.8%	5	6.8%
Mount Carmel Area SD	Northumberland	43	100.0%	174	100.0%
Mount Pleasant Area SD	Westmoreland	44	100.0%	229	100.0%
Mount Union Area SD	Huntingdon	-47	-106.2%	38	29.5%
Mountain View SD	Susquehanna	6	22.5%	54	74.0%
Mt. Lebanon SD	Allegheny	24	100.0%	101	100.0%
Muhlenberg SD	Berks	70	100.0%	401	100.0%
Muncy SD	Lycoming	16	100.0%	49	100.0%
Nazareth Area SD	Northampton	44	100.0%	165	100.0%
Neshaminy SD	Bucks	-32	-33.0%	381	74.6%
Neshannock Township SD	Lawrence	-7	-130.0%	21	62.1%
New Brighton Area SD	Beaver	-22	-32.1%	116	56.4%
New Castle Area SD	Lawrence	-59	-22.8%	89	21.8%
New Hope-Solebury SD	Bucks	0	#DIV/0!	8	100.0%

School District	County	Unmet Need 100% FPL¹	% of Children Under 100% FPL Not Served	Unmet Need 300% FPL²	% of Children Under 300% FPL Not Served
New Kensington- Arnold SD	Westmoreland	116	61.0%	220	74.8%
Newport SD	Perry	50	81.8%	119	91.5%
Norristown Area SD	Montgomery	116	36.7%	915	82.1%
North Allegheny SD	Allegheny	17	100.0%	169	100.0%
North Clarion County SD	Clarion	34	100.0%	91	100.0%
North East SD	Erie	37	50.6%	117	76.4%
North Hills SD	Allegheny	31	100.0%	291	100.0%
North Penn SD	Montgomery	98	70.9%	641	94.1%
North Pocono SD	Lackawanna	4	12.5%	171	86.3%
North Schuylkill SD	Schuylkill	11	18.1%	124	70.9%
North Star SD	Somerset	20	54.2%	143	89.4%
Northampton Area SD	Northampton	83	76.8%	368	93.6%
Northeast Bradford SD	Bradford	28	62.5%	129	88.3%
Northeastern York SD	York	23	57.5%	179	91.3%
Northern Bedford County SD	Bedford	16	50.4%	112	87.5%
Northern Cambria SD	Cambria	60	88.3%	157	95.2%
Northern Lebanon SD	Lebanon	21	52.4%	285	93.8%
Northern Lehigh SD	Lehigh	24	54.9%	99	83.2%
Northern Potter SD	Potter	23	100.0%	63	100.0%
Northern Tioga SD	Tioga	60	61.7%	206	84.7%
Northern York County SD	York	30	63.7%	220	92.8%
Northgate SD	Allegheny	13	31.6%	148	84.1%
Northwest Area SD	Luzerne	9	39.6%	115	89.1%
Northwestern Lehigh SD	Lehigh	-5	-36.9%	104	85.2%
Northwestern SD	Erie	-44	-63.6%	45	28.3%
Norwin SD	Westmoreland	6	10.3%	225	81.2%
Octorara Area SD	Chester	62	100.0%	330	100.0%
Oil City Area SD	Venango	113	73.9%	255	86.4%
Old Forge SD	Lackawanna	10	24.6%	68	68.2%
Oley Valley SD	Berks	22	100.0%	72	100.0%
Oswayo Valley SD	Potter	14	100.0%	25	100.0%
Otto-Eldred SD	McKean	4	23.1%	49	77.7%
Owen J. Roberts SD	Chester	52	100.0%	306	100.0%

School District	County	Unmet Need 100% FPL¹	% of Children Under 100% FPL Not Served	Unmet Need 300% FPL²	% of Children Under 300% FPL Not Served
Oxford Area SD	Chester	150	81.6%	389	92.0%
Palisades SD	Bucks	15	100.0%	36	100.0%
Palmerton Area SD	Carbon	76	100.0%	215	100.0%
Palmyra Area SD	Lebanon	23	49.2%	235	90.7%
Panther Valley SD	Carbon	79	87.8%	192	94.6%
Parkland SD	Lehigh	90	100.0%	528	100.0%
Pen Argyl Area SD	Northampton	27	100.0%	90	100.0%
Penn Cambria SD	Cambria	-9	-16.4%	114	64.0%
Penn Hills SD	Allegheny	139	69.5%	565	90.3%
Penn Manor SD	Lancaster	122	96.8%	592	99.3%
Penncrest SD	Crawford	121	100.0%	352	100.0%
Penn-Delco SD	Delaware	24	100.0%	141	100.0%
Pennridge SD	Bucks	66	79.5%	358	95.5%
Penns Manor Area SD	Indiana	-10	-22.7%	52	49.2%
Penns Valley Area SD	Centre	39	53.2%	135	79.9%
Pennsbury SD	Bucks	58	77.4%	406	96.0%
Penn-Trafford SD	Westmoreland	100	100.0%	271	100.0%
Pequea Valley SD	Lancaster	116	94.3%	606	98.9%
Perkiomen Valley SD	Montgomery	34	69.3%	181	92.3%
Peters Township SD	Washington	15	100.0%	85	100.0%
Philadelphia City SD	Philadelphia	8,854	54.9%	26,080	78.2%
Philipsburg-Osceola Area SD	Clearfield	48	59.8%	124	79.5%
Phoenixville Area SD	Chester	19	40.2%	229	89.1%
Pine Grove Area SD	Schuylkill	50	94.3%	132	97.8%
Pine-Richland SD	Allegheny	43	100.0%	117	100.0%
Pittsburgh SD	Allegheny	56	3.0%	2,198	55.0%
Pittston Area SD	Luzerne	144	87.2%	402	95.0%
Pleasant Valley SD	Monroe	54	100.0%	266	100.0%
Plum Borough SD	Allegheny	22	61.3%	262	94.9%
Pocono Mountain SD	Monroe	226	62.9%	1,059	88.8%
Port Allegany SD	McKean	54	100.0%	109	100.0%
Portage Area SD	Cambria	21	91.3%	65	97.0%
Pottsgrove SD	Montgomery	71	100.0%	285	100.0%
Pottstown SD	Montgomery	165	67.4%	537	87.0%
Pottsville Area SD	Schuylkill	-26	-36.5%	139	58.6%
Punxsutawney Area SD	Jefferson	102	60.7%	422	86.5%

School District	County	Unmet Need 100% FPL¹	% of Children Under 100% FPL Not Served	Unmet Need 300% FPL²	% of Children Under 300% FPL Not Served
Purchase Line SD	Indiana	45	89.9%	166	97.1%
Quaker Valley SD	Allegheny	19	100.0%	77	100.0%
Quakertown Community SD	Bucks	76	81.7%	402	95.9%
Radnor Township SD	Delaware	98	100.0%	216	100.0%
Reading SD	Berks	1,494	95.6%	2,708	97.6%
Red Lion Area SD	York	48	47.4%	492	90.3%
Redbank Valley SD	Clarion	29	61.6%	125	87.4%
Reynolds SD	Mercer	59	76.6%	149	89.2%
Richland SD	Cambria	9	100.0%	81	100.0%
Ridgway Area SD	Elk	-7	-59.3%	50	72.4%
Ridley SD	Delaware	49	56.4%	363	90.5%
Ringgold SD	Washington	33	35.6%	253	80.8%
Riverside Beaver County SD	Beaver	51	71.8%	122	86.0%
Riverside SD	Lackawanna	-49	-283.8%	82	55.4%
Riverview SD	Allegheny	20	100.0%	51	100.0%
Rochester Area SD	Beaver	-27	-168.8%	32	42.9%
Rockwood Area SD	Somerset	10	100.0%	44	100.0%
Rose Tree Media SD	Delaware	26	100.0%	126	100.0%
Saint Clair Area SD	Schuylkill	-24	-193.4%	65	64.2%
Salisbury Township SD	Lehigh	26	100.0%	120	100.0%
Salisbury-Elk Lick SD	Somerset	18	77.9%	58	92.1%
Saucon Valley SD	Northampton	6	100.0%	72	100.0%
Sayre Area SD	Bradford	3	19.3%	49	80.4%
Schuylkill Haven Area SD	Schuylkill	35	83.4%	126	94.7%
Schuylkill Valley SD	Berks	23	100.0%	169	100.0%
Scranton SD	Lackawanna	-14	-2.2%	860	57.2%
Selinsgrove Area SD	Snyder	39	56.4%	277	90.2%
Seneca Valley SD	Butler	26	69.9%	362	97.0%
Shade-Central City SD	Somerset	0	8.9%	17	81.3%
Shaler Area SD	Allegheny	31	100.0%	305	100.0%
Shamokin Area SD	Northumberland	82	54.5%	310	82.0%
Shanksville- Stonycreek SD	Somerset	17	100.0%	42	100.0%
Sharon City SD	Mercer	47	30.8%	166	61.2%
Sharpsville Area SD	Mercer	-10	-39.3%	132	79.6%

School District	County	Unmet Need 100% FPL¹	% of Children Under 100% FPL Not Served	Unmet Need 300% FPL²	% of Children Under 300% FPL Not Served
Shenandoah Valley SD	Schuylkill	29	61.4%	70	79.5%
Shenango Area SD	Lawrence	40	100.0%	91	100.0%
Shikellamy SD	Northumberland	99	53.5%	383	81.7%
Shippensburg Area SD	Cumberland	204	89.1%	586	95.9%
Slippery Rock Area SD	Butler	-4	-10.7%	136	76.4%
Smethport Area SD	McKean	0	-2.7%	20	58.4%
Solanco SD	Lancaster	168	91.3%	770	98.0%
Somerset Area SD	Somerset	48	60.9%	195	86.3%
Souderton Area SD	Montgomery	40	60.0%	327	92.4%
South Allegheny SD	Allegheny	57	100.0%	297	100.0%
South Butler County SD	Butler	-12	-109.3%	66	74.1%
South Eastern SD	York	35	70.3%	146	90.7%
South Fayette Township SD	Allegheny	15	100.0%	99	100.0%
South Middleton SD	Cumberland	32	100.0%	126	100.0%
South Park SD	Allegheny	16	100.0%	68	100.0%
South Side Area SD	Beaver	14	100.0%	106	100.0%
South Western SD	York	35	100.0%	311	100.0%
South Williamsport Area SD	Lycoming	22	100.0%	115	100.0%
Southeast Delco SD	Delaware	140	47.6%	558	78.4%
Southeastern Greene SD	Greene	36	79.9%	56	86.3%
Southern Columbia Area SD	Columbia	12	75.4%	79	95.2%
Southern Fulton SD	Fulton	8	65.3%	49	92.5%
Southern Huntingdon County SD	Huntingdon	0	1.2%	88	71.5%
Southern Lehigh SD	Lehigh	55	100.0%	166	100.0%
Southern Tioga SD	Tioga	27	28.9%	202	75.1%
Southern York County SD	York	31	96.9%	167	99.4%
Southmoreland SD	Westmoreland	-36	-72.2%	86	50.1%
Spring Cove SD	Blair	87	86.1%	268	95.0%
Spring Grove Area SD	York	24	82.8%	209	97.7%

School District	County	Unmet Need 100% FPL¹	% of Children Under 100% FPL Not Served	Unmet Need 300% FPL²	% of Children Under 300% FPL Not Served
Springfield SD	Delaware	15	100.0%	115	100.0%
Springfield Township SD	Montgomery	18	100.0%	85	100.0%
Spring-Ford Area SD	Montgomery	73	100.0%	366	100.0%
St. Marys Area SD	Elk	65	67.6%	326	91.3%
State College Area SD	Centre	148	78.7%	451	91.8%
Steel Valley SD	Allegheny	-20	-58.5%	152	74.1%
Steeltown-Highspire SD	Dauphin	87	64.5%	304	86.3%
Sto-Rox SD	Allegheny	108	55.1%	266	75.1%
Stroudsburg Area SD	Monroe	158	100.0%	419	100.0%
Sullivan County SD	Sullivan	-42	-402.2%	22	29.9%
Susquehanna Community SD	Susquehanna	7	22.2%	69	72.5%
Susquehanna Township SD	Dauphin	35	52.2%	237	88.1%
Susquenita SD	Perry	18	61.5%	184	94.4%
Tamaqua Area SD	Schuylkill	22	26.0%	205	76.8%
Titusville Area SD	Venango	127	100.0%	236	100.0%
Towanda Area SD	Bradford	36	69.3%	196	92.4%
Tredyffrin-Easttown SD	Chester	36	100.0%	88	100.0%
Trinity Area SD	Washington	70	80.4%	309	94.8%
Tri-Valley SD	Schuylkill	3	49.7%	59	95.1%
Troy Area SD	Bradford	34	49.8%	116	77.3%
Tulpehocken Area SD	Berks	35	100.0%	241	100.0%
Tunkhannock Area SD	Wyoming	28	47.3%	187	85.8%
Turkeyfoot Valley Area SD	Somerset	12	100.0%	47	100.0%
Tuscarora SD	Franklin	14	41.8%	169	89.4%
Tussey Mountain SD	Bedford	-16	-51.3%	58	55.6%
Twin Valley SD	Berks	136	100.0%	332	100.0%
Tyrone Area SD	Blair	28	34.3%	165	75.4%
Union Area SD	Lawrence	28	100.0%	70	100.0%
Union City Area SD	Erie	-9	-38.2%	111	76.6%
Union SD	Clarion	2	9.9%	34	65.1%
Uniontown Area SD	Fayette	97	66.8%	256	84.2%
Unionville-Chadds Ford SD	Chester	8	100.0%	44	100.0%
United SD	Indiana	33	100.0%	79	100.0%

School District	County	Unmet Need 100% FPL¹	% of Children Under 100% FPL Not Served	Unmet Need 300% FPL²	% of Children Under 300% FPL Not Served
Upper Adams SD	Adams	37	67.4%	154	89.6%
Upper Darby SD	Delaware	446	85.8%	1,695	95.8%
Upper Dauphin Area SD	Dauphin	30	57.9%	173	88.7%
Upper Dublin SD	Montgomery	-12	-136.9%	73	78.5%
Upper Merion Area SD	Montgomery	10	100.0%	174	100.0%
Upper Moreland Township SD	Montgomery	61	100.0%	208	100.0%
Upper Perkiomen SD	Montgomery	100	100.0%	278	100.0%
Upper Saint Clair SD	Allegheny	23	100.0%	109	100.0%
Valley Grove SD	Venango	18	100.0%	64	100.0%
Valley View SD	Lackawanna	18	31.1%	155	79.5%
Wallenpaupack Area SD	Pike	4	4.0%	180	67.2%
Wallingford- Swarthmore SD	Delaware	9	100.0%	82	100.0%
Warren County SD	Warren	36	16.5%	437	70.3%
Warrior Run SD	Northumberland	78	83.0%	258	94.2%
Warwick SD	Lancaster	37	55.5%	455	93.8%
Washington SD	Washington	-46	-38.8%	81	33.0%
Wattsburg Area SD	Erie	36	100.0%	110	100.0%
Wayne Highlands SD	Wayne	36	46.1%	263	86.2%
Waynesboro Area SD	Franklin	112	60.8%	522	87.9%
Weatherly Area SD	Carbon	24	100.0%	78	100.0%
Wellsboro Area SD	Tioga	30	45.7%	140	80.0%
West Allegheny SD	Allegheny	77	100.0%	241	100.0%
West Branch Area SD	Clearfield	-15	-41.0%	46	48.0%
West Chester Area SD	Chester	169	82.8%	558	94.1%
West Greene SD	Greene	29	96.7%	65	98.5%
West Jefferson Hills SD	Allegheny	19	100.0%	124	100.0%
West Middlesex Area SD	Mercer	25	59.2%	74	81.3%
West Mifflin Area SD	Allegheny	25	42.3%	102	75.0%
West Perry SD	Perry	55	71.5%	380	94.5%
West Shore SD	York	72	62.0%	613	93.3%
West York Area SD	York	64	78.0%	254	93.4%

School District	County	Unmet Need 100% FPL ¹	% of Children Under 100% FPL Not Served	Unmet Need 300% FPL ²	% of Children Under 300% FPL Not Served
Western Beaver County SD	Beaver	6	86.0%	33	97.0%
Western Wayne SD	Wayne	16	37.8%	126	82.4%
Westmont Hilltop SD	Cambria	10	100.0%	67	100.0%
Whitehall-Coplay SD	Lehigh	81	100.0%	366	100.0%
Wilkes-Barre Area SD	Luzerne	377	57.8%	786	74.1%
Wilkesburg Borough SD	Allegheny	31	34.7%	150	71.8%
William Penn SD	Delaware	83	27.0%	487	68.3%
Williams Valley SD	Schuylkill	37	100.0%	103	100.0%
Williamsburg Community SD	Blair	17	60.5%	67	85.9%
Williamsport Area SD	Lycoming	175	48.0%	538	73.9%
Wilmington Area SD	Lawrence	27	59.6%	156	89.6%
Wilson Area SD	Northampton	38	100.0%	225	100.0%
Wilson SD	Berks	105	100.0%	475	100.0%
Windber Area SD	Somerset	14	49.3%	42	74.9%
Wissahickon SD	Montgomery	6	24.1%	149	88.1%
Woodland Hills SD	Allegheny	249	63.3%	621	81.2%
Wyalusing Area SD	Bradford	-5	-10.9%	96	65.8%
Wyoming Area SD	Luzerne	11	18.7%	179	78.9%
Wyoming Valley West SD	Luzerne	208	63.8%	613	83.9%
Wyomissing Area SD	Berks	30	100.0%	161	100.0%
York City SD	York	575	67.2%	1,109	79.8%
York Suburban SD	York	5	22.8%	202	91.8%
Yough SD	Westmoreland	53	100.0%	171	100.0%
Pennsylvania		33,887	53.4%	145,455	83.0%

Appendix B: County Level Unmet Need at 100% FPL and 300% FPL

County	Unmet Need 100% FPL ³	% of Children Under 100% FPL Not Served	Unmet Need 300% FPL ⁴	% of Children Under 300% FPL Not Served
Adams	64	17.5%	938	75.8%
Allegheny	36	0.7%	8,250	63.0%
Armstrong	71	20.0%	673	70.2%
Beaver	33	4.9%	1,627	71.8%
Bedford	116	46.1%	666	83.1%
Berks	1,399	59.4%	5,611	85.5%
Blair	161	18.8%	1,310	65.2%
Bradford	37	11.6%	735	72.4%
Bucks	311	29.6%	3,988	84.3%
Butler	-11	-2.6%	1,231	73.8%
Cambria	387	47.3%	1,434	76.9%
Cameron	11	34.7%	89	81.0%
Carbon	180	54.8%	749	83.4%
Centre	50	12.9%	911	73.1%
Chester	648	48.6%	3,763	84.6%
Clarion	85	42.4%	445	79.5%
Clearfield	-121	-23.9%	587	48.4%
Clinton	146	52.2%	498	78.8%
Columbia	94	33.4%	733	79.7%
Crawford	201	37.8%	1,206	78.5%
Cumberland	483	62.9%	2,568	90.0%
Dauphin	469	28.6%	3,340	74.0%
Delaware	758	34.1%	5,190	78.0%
Elk	38	31.2%	424	83.5%
Erie	543	28.8%	3,237	70.7%
Fayette	177	22.2%	1,179	65.5%
Forest	6	100.0%	13	100.0%

³ Unmet Need 100% FPL = (Number of Children Ages 3-4 under 100% FPL) – (Total Pre-K 2017-18 Funded Slots) – (Total CCW Preschool Children Served in Keystone STARS 3 or 4)

⁴ Unmet Need 300% FPL = (Number of Children Ages 3-4 under 300% FPL) – (Total Pre-K 2017-18 Funded Slots) – (Total CCW Preschool Children Served in Keystone STARS 3 or 4)

Data Sources:

Number of Children Ages 3-4: 2012-2016 American Community Survey 5 Year Estimates (2012-16)

Percent of Children Living in Households under 100% FPL: American Community Survey 5 Year Estimates (2012-16)

Percent of Children Living in Households under 300% FPL: American Community Survey 5 Year Estimates (2012-16)

Total Pre-K 2017-18 Funded Slots: includes Federal Preschool Head Start and Head Start Supplemental Assistance Program (HSSAP)

Additional Notes:

Unable to provide breakdown of Child Care Works Enrolled in a Keystone STARS 3 or 4 program at a School District level.

Children could be served across multiple programs; funded slots includes both half day and full day.

Franklin	523	57.0%	2,051	83.9%
Fulton	51	54.7%	225	84.3%
Greene	149	53.9%	490	79.4%
Huntingdon	-81	-40.1%	364	56.2%
Indiana	177	33.5%	1,093	75.7%
Jefferson	103	35.5%	643	77.6%
Juniata	-15	-15.3%	283	71.1%
Lackawanna	-294	-27.7%	1,785	56.8%
Lancaster	1,362	54.7%	7,987	87.6%
Lawrence	-228	-50.3%	403	37.2%
Lebanon	-38	-6.5%	1,841	75.0%
Lehigh	1,242	60.2%	4,816	85.4%
Luzerne	892	40.3%	3,708	73.7%
Lycoming	245	35.0%	1,288	73.9%
McKean	121	41.3%	450	72.3%
Mercer	95	14.4%	1,071	65.5%
Mifflin	132	33.8%	847	76.6%
Monroe	178	26.8%	1,804	78.8%
Montgomery	376	25.6%	5,486	83.4%
Montour	-35	-59.5%	113	54.3%
Northampton	252	27.4%	2,492	78.9%
Northumberland	313	53.7%	1,422	84.0%
Perry	127	70.9%	710	93.2%
Philadelphia	3,434	21.3%	20,660	61.9%
Pike	-90	-60.5%	205	46.0%
Potter	62	66.7%	199	86.6%
Schuylkill	170	24.9%	1,426	73.5%
Snyder	75	47.9%	531	86.6%
Somerset	158	55.2%	748	85.4%
Sullivan	-45	-431.2%	19	25.9%
Susquehanna	11	5.9%	358	66.3%
Tioga	41	16.4%	461	68.6%
Union	9	6.2%	426	76.0%
Venango	46	13.5%	615	67.6%
Warren	33	13.9%	472	70.0%
Washington	2	0.2%	1,544	69.4%
Wayne	-64	-35.6%	422	63.4%
Westmoreland	418	34.1%	3,021	78.9%
Wyoming	47	49.3%	302	86.3%
York	773	46.2%	4,939	84.6%
Pennsylvania	17,096	26.9%	129,116	73.7%

Appendix C: Use of eGrants for the application Process

When OCDEL receives the REQUIRED Letter of Intent, information will be added into the eGrants system.

New applicants will receive two (2) email notifications

- One with log-in information from the eGrants system; and
- One detailing next steps to access the application from OCDEL.

Existing applicants will receive one (1) email notification from OCDEL detailing next steps to access the application. The email will also contain your current login ID for the eGrants system in addition to information about how to reset your password, if needed.

Use the eGrants “Getting Started Guide” as point of reference.

- Change your password (p.30)



Below are instructions for starting the application.

To create a new grant application:

1. Select **OCDEL** (Top right hand corner).
2. Select **Grant year, 2018-2019** (Top right hand corner).
3. From the main menu, select **Grants Management**. When the dropdown menu appears, select **Grant Profiles**.

The screenshot displays the eGrants SYSTEM interface. At the top left, a blue banner reads "Pennsylvania Pre-K Counts Request for Application Information Session". To the right is the logo for the Pennsylvania Office of Child Development and Early Learning. The main header features the "eGrants SYSTEM" title. Below this is a navigation bar with the Pennsylvania Department of Education logo on the left and user information on the right: "Hello Molly Flood | Agency User", "[2013-2014] Adult Basic & Literacy Education", and "Carbon-Lehigh TU 21". The navigation menu includes "Home", "Grants Management", "Administration", "Help", and "Logout". The "Grants Management" dropdown menu is open, showing "Grant Profiles" (circled in red) and "Grant Applications". At the bottom of the page, a blue footer contains the text: "Tom Wolf, Governor", "Pedro A. Rivera, Acting Secretary of Education | Theodore Dallas, Acting Secretary of Human Services", and a page number "> 13".

The **Grant Summary** screen appears. The top selection grid lists all open grants released by the Program office. The lower selection grid lists grants due to close within the next 30 days. Click on the paper and Pencil icon next to the Pennsylvania Pre-K Counts Grant.

The screenshot shows the 'eGrants' interface for the Pennsylvania Department of Education. The user is logged in as 'Deborah Wise'. The main content area is titled 'Grant Summary' and contains two sections:

Open Grants

Select a grant to view its details.

	Title	Contract Start Date	Contract End Date	Apply Start Date	Apply End Date	Submit End Date	
	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	
107	Head Start Supplemental Assistance Program	07/01/2015	06/30/2016	04/15/2015	06/15/2015	06/15/2015	
108	Pennsylvania Pre-K Counts Grant	07/01/2015	06/30/2016	04/15/2015	06/15/2015	06/15/2015	

Closing Grants

Grants already closed or closing in five days.

	Program Name	Contract Start Date	Contract End Date	Apply Start Date	Apply End Date	Submit End Date	
	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	

No records to display.

The **Grant Dashboard** screen appears. If your Agency is eligible to apply, the **Create Grant Application** button appears. Click on that button to begin creating the grant application.

The screenshot displays the 'eGrants' interface for the 'State (Act 143) Family Literacy (054)' grant. The top navigation bar includes the Pennsylvania Department of Education logo, user information for Molly Flood, and menu options like Home, Grants Management, Administration, Help, and Logout. The main content area is titled 'Grant Dashboard' and provides a 'Review details for the selected grant.' section. Below this, there are tabs for 'Overview', 'Grant Application Summary', and 'PDE Contacts'. The 'Overview' tab is active, showing fields for Funding Source (State), CFDA Number (000), State Program Code (054), and various dates for contract, apply, and submission. A 'Multiple Projects Allowed' checkbox is present. A horizontal bar chart shows the status of grants: Approved (8), Started (2), Submitted (0), and Awarded (0). On the right, a 'Tasks' panel contains a 'Create Grant Application' button (circled in red) and an 'Agency Register' button.

Field	Value
Funding Source	State
CFDA Number	000
State Program Code	054
Contract Start Date	7/1/2014
Contract End Date	9/30/2015
Apply Start Date	1/1/2014
Apply End Date	4/15/2014
Submit Start Date	3/1/2014
Submit End Date	4/15/2014

Status	Count
Awarded	0
Submitted	0
Started	2
Approved	8

The application is separated into sections. Review the application guidance above for specific information on each section of the application.

Each section must be marked “complete”. A blue checkmark will appear beside each section when it has been completed.

Applicants must ALSO click the FINAL “Complete Step” **button twice** before the application is considered submitted for review.

- The first click will provide a read only version of the application for review before final submission.
- The second click should occur AFTER the applicant is satisfied with the application as it is then submitted for peer review.