

New Professional Development Opportunity for PQAS Approved Director Instructors.

This series was developed as a result of a survey conducted by the Office of Child Development and Early Learning, Bureau of Certification, in which respondents overwhelmingly indicated the need for more professional development opportunities on supervision of children. For information on becoming a Director Instructor visit the PA Keys website at www.pakeys.org. If you are already a PQAS approved Director Instructor, contact the PA Key at 1-800-284-6031 to order this series.

**Step Up to Quality Supervision is not for use as professional development by early care facilities to regain compliance after receiving a citation from a Bureau of Certification representative for lack of or improper supervision practices. Cited facilities should contact their Regional Key to arrange for an instructor to offer the program Supervising Children in Child Care Centers and Group Homes...It's Your Responsibility to meet specified requirements.*

Step Up to Quality Supervision

This series consists of eight director instructor-led sessions, designed to be offered in 60 minute staff enhancement meetings. Director Instructor module includes step-by-step Instructor's Manual, camera-ready handouts and activity pages, and instructional DVD.

Session 1 – What's Required? – (K2 C1 21)

Topic will use Chapter 3270 Regulations for Child Day Care Centers to examine regulatory requirements on supervision of children in early care settings.

Session 2- Staff:Child Ratios – (K2 C1 21)

Topic will focus on why staff:child ratios are necessary and application of ratio requirements throughout the daily schedule.

Session 3- Positioning – (K2 C1 21)

Topic will include an assessment of risk to children and discussion to determine key points to consider when choosing positions for optimum supervision of children in an early care setting.

Session 4- Counting Kids – (K2 C1 21)

Topic will focus on the importance of counting children, including video segments and discussion on critical times to keep accurate counts of children.

Session 5- Teamwork – (K2 C1 21)

Topic will examine working as a team to properly supervise children, especially during difficult transition times.

Session 6- Playground Supervision – (K2 C1 21)

Topic will include playground safety, developing universal playground rules, and choosing key supervisory positions.

Session 7- Moving Children – (K2 C1 21)

Topic will identify supervision considerations when moving children from one place to another, including taking children on outdoor walks and transporting them in a vehicle.

Session 8- Your Center's Policy – (K2 C2 21)

Topic will involve participants, working in small groups to utilize information they learned in the seven previous sessions to analyze their center's written supervision policy and determine if changes are necessary.